



SUMMARY MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD June 12, 2018

*Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.
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Mayor Warren called the meeting to order at 7:00 p.m.

The meeting opened with the Pledge of Allegiance led by Council Member Hansen.

Roll Call:

Council Members Present: Council Members Williams, and Hansen, Vice-Mayor Mello and Mayor Warren.

Council Members Absent: Council Member Yoder

Staff Present: Interim City Manager Wayne Peabody, Administrative Services Director Tim Sailsbery, Community Development Services Director.

Ceremonial Matters:

Mayor Warren read a proclamation in recognition of the Native Daughters of the Golden West.

Public Comment/ Written Communications: No public comments or written communications.

Consent Agenda:

- a. Approval of general checking, payroll & direct deposit check registers (35891-35944, Z09233-Z09261, 37404-37421)
- b. Approval of minutes of the Regular City Council Meeting held on May 22, 2018.
- c. Approval of minutes of the Special City Council Meeting held on May 23, 2018.

Council Member Williams requested that item C be pulled for discussion. Council Member Williams requested for additional information be placed into the minutes regarding his concerns he had expressed. He also suggested that the minute's template read "brief" summary minutes in the title to help people to understand that they are brief.

Mayor Warren then shared that she felt the minutes read as they should and that she felt the word brief was similar meaning as the word summary and didn't feel it was necessary to change. She also highlighted at the top of the minutes that the audio location is listed at the top of the minutes as well. To her that seems sufficient. Both Council Member Hansen and Vice Mayor Mello concurred with the Mayors thoughts.

The consent agenda was then brought back to the council with the added comments to Council Member Williams concerns.

Action:

Motion: Council Member Hansen/Second: Council Member Williams

Moved to approve the resolution of the City Council of the City of Willows adopting the 2018/19 City of Willows Budget.

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT: Yoder

ABSTAIN:

Public Hearing:

- a. Conduct a public hearing and adopt the Resolution of the City Council of the City of Willows adopting the 2018/19 City of Willows Budget.

Administrative Services Director Sailsbery introduced the topic sharing with Council that this topic had been discussed in more detail at the special meeting held on the 23rd. He then explained that following that meeting it was requested to be brought back to Council with no additional changes. Mr. Sailsbery then explained before the Council tonight with no changes is a resolution to pass with the appropriations of \$6,603,789 for 2018/19. Going into more detail, Mr. Sailsbery broke the appropriations down. Sharing that the General Fund was \$3,926,215, Special Revenue Fund was \$693,763, Sewer Enterprise Fund was \$1,976,119 and the Water Enterprise Fund was \$7,692. He then shared that the proposed budget carries a General Fund operating deficit 18/19 of \$97,945 to be covered by General Fund Reserves currently estimated to be at \$1,094,241.

Mayor Warren opened the public hearing at 7:10pm. No comments were made. Mayor Warren then closed the public hearing at 7:10pm. Opening the item for Council comment.

Council Member Hansen thanked the staff and specifically Administrative Services Director Sailsbery for the fine job he did with the budget. Sharing it was excellent work!

Council Member Williams shared concerns with the City still working in deficit. Especially since the following year it will rise due to PERS unfunded liability. Pointing out that the City has half as many employees as we have had in the past. Resulting in less work being done and more pressure for current employees, leading Council Member Williams to share that he didn't feel as though the City could be maintained in a manner as it should. Another Concern that he mentioned was the four employees that are funded through the sewer fund. Going on to share that he is not sure where the light at the end of the tunnel is.

Council Member Williams then asked for clarification from Administrative Services Director Sailsbery if the City was over the million dollar reserve or under. Mr. Sailsbery responded, with as stated in the budget meeting and also in the agenda item, the City is just under.

Action:

Motion: Council Member Hansen/ Second: Vice Mayor Mello

Moved to approve the resolution of the City Council of the City of Willows adopting the 2018/19 City of Willows Budget.

The motion passed unanimously 4/0 carried by the following Roll Call vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT: Yoder

ABSTAIN:

Regular Business:

- a. Possible adoption of a resolution consenting to the extension of service charges imposed on improved real property within the incorporated area of the City of Willows for Fiscal Year 2018/19 for the use and/or ability to use the Glenn County Solid Waste System.

Interim City Manager Peabody introduced the topic sharing it is an annual resolution that needs to go to the board of supervisors for the fee charged for disposal of solid waste and the Glenn County Solid Waste System. He then shared that the fiscal year for 18/19 the parcel fee is proposed to be \$42.74 per unit. This shows no increase from the previous year. He then gave the item to Council, requesting that the resolution be passed and that he would answer any questions that Council may have on the item.

Council Member Williams shared that due to the possible closure of the transfer station these numbers may change. Interim City Manager Peabody then stated that he was correct but until that happens to City would need to go off of what is in front of them.

Council Member Hansen then shared if there are no fees changes that is good. With no further comments Mayor Warren gave the item to Council for a decision.

Action:

Motion: Council Member Williams/ Second: Vice Mayor Mello

Moved to approve the resolution consenting to the extension of services charges imposed on improved real property within the incorporated area of the City of Willows for fiscal year 18/19 for the use and/or ability to use the Glenn County Solid Waste System.

The motion passed unanimously 4/0 carried by the following Roll Call vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT: Yoder

ABSTAIN:

Council/Staff Reports/Comments:

- a. Staff Reports/Comments:

Interim City Manager Peabody:

- Sycamore Street construction has begun. Just a reminder that all businesses are still open. Please be patient as there will be shiny new road and sidewalk once completed.
- Fire Season is upon us so please be careful.
- The City is welcoming both a new Firefighter and Recreation Coordinator once all fingerprints and physicals are completed.

Sherriff Warren:

- Council Member Williams:
 - Could you elaborate on the new radar gun?
Has been purchased and is hand held so it allows the device to go into multiple vehicles. Currently he is working on training staff in addition to purchasing another radar gun within this fiscal year.
 - Shared he was contacted about speeding vehicles near Sacramento Street near the Indian Health building. He then shared with the individual that he was welcome to come to the meetings and share his concerns. However, the individual requested that he share the information. He then requested if there was a possibility to get over to that area and slow folks down.
Sherriff Warren responded with; we will do our best to meet those concerns but the main goal is to provide safety and that we do not work off of revenue generation. He then elaborated on the contract and the changes that have occurred all positive and that he will continue to get better. They will also be recognizing to members to the department and that he would like to invite anyone who would like to attend.
 - Williams then finished his questions and comments with although we have had a few complaints with speed, he had a personal experience that he was pleased with the response time. Good Job!
Sherriff Warren responded with Thank you and that they department will continue to do their best for the City.
- Council Member Hansen:
 - Very satisfied by the overall policing services!
 - He reported that he is still receiving a number of complaints of speeding vehicles around town. He then expressed that he hadn't seen a monthly report in a while.
Sherriff Warren shared that he should have been receiving them, this past month he was on a vacation and that will be out to Council shortly. As for the past ones he stated he would be happy to send those to him again.
Interim City Manager Peabody then shared he would take care of forwarding the reports to Council Member Hansen.

b. City Council Reports/Comments:

Council Member Williams:

Shared he had attended a number of events including;

- Memorial Day Service on May 28th, it was quite crowded and unfortunately not enough chairs available but was a great ceremony.
- Carols Retirement party on May 31st, giving kudos to staff for the party they put on and sharing that employees are not allowed to use City funds. The City staff is who has to put together events such as these. Thank you very much for those who helped.

Reminders he wanted to share;

- Flag Day Ceremony will be held June 14th at the Veterans Hall.
- The Free Community Clean-Up Day will be held on June 23rd.

Council Member Hansen:

- Thank Fire Chief Peabody for allowing him to sit on the interview panel for the new Firefighter. It was a pleasure and the job offer was a good selection.
- Also attended Carol's Retirement Party; congratulations Carol and thank for your service. It was good turn out and nice celebration.
- Attended the Glenn Ground Water Meeting on June 11th, it was a shorter agenda than normal, decisions to be ahead of the state were discussed, future funding along with routine business.

Council Vice-Mayor Mello:

- Went to Williams last week and talked to a few people about facilities for cannabis. He mentioned as these facilities are being built he thinks that Willows may see some potential revenue in the TOT tax.
- Requested for an update from Elk Creek Fire from Fire Chief Peabody.
 - Fire Chief Peabody responded that the fire was a total of 2200 acres and that it was a rekindle from the previous week. The Fire was held north of County Road 309, West of 306, and kind of out there along the schools.
- He shared the new building at Northern Indian Health sure looks good.
- Carol service for the City of 41 years!

Mayor Warren:

Shared she had attended;

- LAFCO Meeting Monday and the budget was passed. Not too much going on there.
- Memorial Day service
- Carol's Retirement Party

Request for Council participation she wanted to share;

- Tony Wagenman contacted the Mayor if the Council was interested in competing in the 4th of July Tri-tip BBQ Cook Off. She then shared that she is going to help out at the High School Football booth and would not be able to help. But she wanted to make sure the rest of Council knew if they wanted to compete.

Adjournment:

The Meeting was adjourned at 7:36 p.m.

Dated: June 13, 2018.

Robyn Johnson, City Clerk