



Willows City Council Meeting Action Minutes

City Council
Rick Thomas, Mayor
David Vodden, Vice Mayor
Gary Hansen, Council Member
Casey Hofhenke, Council Member
Vacant, Council Member

City Manager
Marti Brown

City Clerk
Amos Hoover

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

June 13, 2023
Willows City Hall
6:00 PM – Regular Session

1. CALL TO ORDER - 6:00 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Present: Councilmembers Hansen, Hofhenke, Vice Mayor Vodden, and Mayor Thomas

Councilmembers Absent: None

4. CHANGES TO THE AGENDA

Agenda item 7c (Consulting Proposal and Bid for Municipal Code Update) to 7a.

5. PUBLIC COMMENT & CONSENT CALENDAR FORUM

No public comment was received.

a. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

b. Minutes Approval

Action: Approved minutes of the May 22, 2023, Special City Council meeting and the May 23, 2023, City Council meeting.

c. CAL FIRE Dispatch Contract Extension

Action: Adopted resolution authorizing the City Manager to enter and execute a contract extension with CAL FIRE for dispatching services in the first quarter of Fiscal Year 2023-2024.

Moved/Seconded: Councilmembers Hansen and Hofhenke

Yes: Councilmembers Hansen, Hofhenke, Vice Mayor Vodden, and Mayor Thomas

No: None

Absent: None

6. PUBLIC HEARING

a. **Landscape and Lighting Assessment District – Authorization to Levy Assessments**

Mayor Thomas opened the Public Hearing at 6:07 PM. There were no comments, and the Public Hearing was closed at 6:08 PM

Action: Adopted resolution approving the City Engineer’s Report as filed, confirming the assessment diagram and amounts as set forth therein and authorizing the levy and collection of assessments for Fiscal Year 2023-2024.

Moved/Seconded: Councilmembers Hansen and Hofhenke

Yes: Councilmembers Hansen, Hofhenke, Vice Mayor Vodden, and Mayor Thomas

No: None

Absent: None

7. DISCUSSION & ACTION CALENDAR

a. **City Council Vacancy and Appointment Process**

Action: Open appointment process is agreed upon and City staff is directed to call for applications to fill the vacancy.

b. **Councilmembers’ Remote Meeting Participation**

Action: Council determined it is up to each individual councilmember should follow the relevant laws.

c. **Consulting Proposal and Bid for Municipal Code Update**

Action: Authorized the City Manager to execute an agreement with Prentice Long to update the City’s municipal code.

Moved/Seconded: Vice Mayor Vodden and Hansen

Yes: Councilmembers Hansen, Vice Mayor Vodden, and Mayor Thomas

No: Hofhenke

Absent: None

Public Comment – Dennis Asbury

d. **Overtime Authorization for Exempt Public Safety Employees**

Action: Adopted resolution authorizing the City of Willows to pay Exempt Public Safety Employees Overtime.

Moved/Seconded: Councilmember Hansen and Hofhenke

Yes: Councilmembers Hansen, Hofhenke, Vice Mayor Vodden and Mayor Thomas

No: None

Absent: None

e. **Library Board of Trustees Subcommittee Vacancy and Appointment Process**

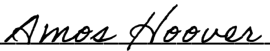
Action: Council appointed councilman Hofhenke to fill the vacancy and continue the Board of Trustees application process.

8. COMMENTS & REPORTS

- a. City Council Correspondence
 - i. Lyons club addressed the condition of the gazebo in the park,
- b. LetterCity Council Comments & Reports
 - i. Councilman Hofhenke – reported on recent town hall, with a briefing from the boys and girls club from Hamilton City. There is a strong desire on the part of that organization to bring the boys and girls club to Willows.
 - ii. Councilman Hansen – Working on Prop 218 process with the groundwater authority.
- c. Citizen Comment – None

9. ADJOURNMENT – 7:38 PM

Dated: June 13, 2023



Amos Hoover, City Clerk