



Willows City Council Meeting Action Minutes

City Council
Rick Thomas, Mayor
David Vodden, Vice Mayor
Gary Hansen, Council Member
Casey Hofhenke, Council Member
Vacant, Council Member

City Manager
Marti Brown

City Clerk
Amos Hoover

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

July 11, 2023
Willows City Hall
6:00 PM

1. CALL TO ORDER - 6:01 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Present: Councilmembers Hansen, Hofhenke, Vice Mayor Vodden, and Mayor Thomas

Councilmembers Absent: None

4. CHANGES TO THE AGENDA

5. PRESENTATION & DISCUSSION

a. Comprehensive Sign Law Ordinance

Action: Received Comprehensive Sign Law Ordinance presentation (Chap 18.125).

6. PUBLIC COMMENT & CONSENT CALENDAR FORUM

Public Comments received:

Diana Ramirez

Shannon McGovern

a. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

b. Minutes Approval

Action: Approved minutes of the June 27 and June 30, 2023, City Council meeting.

c. Financial Consultant - Contract Extension

Action: Approved a one-year contract extension with Andy Heath, the City's Finance Consultant.

d. Speed Zone Engineering & Traffic Study (Radar Speed Survey)

Action: Adopted Speed Zone Engineering & Traffic Study except for maintaining the maximum speed limit of 25 miles per hour on both Laurel and Cedar Streets between Villa and Tehama.

Moved/Seconded: Councilmembers Hansen and Hofhenke
Yes: Councilmembers Hansen, Hofhenke, Vice Mayor Vodden, and Mayor Thomas
No: None
Absent: None

7. DISCUSSION & ACTION CALENDAR

a. **Design Contract to Rehabilitate the City Swimming Pool**

Action: Authorized City Manager to execute an agreement with Aquatic Design Group (ADG), to provide design and engineering services necessary to produce the final construction documents to rehabilitate the swimming pool in an amount not to exceed \$94,980. Additionally, the Council instructed city staff to re-engage with ADG, to investigate opportunities to whittle away costs of the project.

Public Comments Received:
Forrest Sprague
Dennis Asbury
Meagan Fischer
Doug Ross

Moved/Seconded: Vice Mayor Vodden and Councilmember Hofhenke
Yes: Councilmembers Hansen, Hofhenke, Vice Mayor Vodden, and Mayor Thomas
No: None
Absent: None

b. **South Tehama Street Water Main Extension Project**

Action: Approved the attached resolution authorizing the City Manager to execute an agreement with Allen Gill Construction for \$505,934, establishing an overall budget for the project of \$627,791; direct staff to develop an Ordinance to establish an Area of Benefit, and move forward with establishing an Area of Benefit to include those properties that will benefit from the construction of the water main.

Public Comments Received:
Joe Zazueta
Tavis Beynon

Moved/Seconded: Councilmember Hansen and Vice Mayor Vodden
Yes: Councilmember Hansen, Vice Mayor Vodden, and Mayor Thomas
No: Councilmember Hofhenke
Absent: None

c. **Vacant City Council Seat – Appointment**

Action: Passed resolution appointing Forrest Sprague to the City Council to complete the term ending in November 2024.

Public Comments Received: None

Councilmember Hansen motioned to appoint Evan Hutson to City Council. There was not a second; motion failed.

Moved/Seconded: Councilmember Hofhenke, Vice Mayor Vodden

Yes: Councilmember Hofhenke, Vice Mayor Vodden, and Mayor Thomas

No: Councilmember Hansen

Absent: None

8. **COMMENTS & REPORTS**

- a. City Council Correspondence
- b. City Council Comments & Reports

9. **CLOSED SESSION**

- a. **Public Employee Performance Evaluation (§ 54957)**

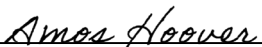
Title: City Manager

- b. **Significant exposure to litigation pursuant to § 54956.9(b)**

Action: Provided instruction to City Staff.

10. **ADJOURNMENT – 8:36 PM**

Dated: July 11, 2023



Amos Hoover, City Clerk