



## **ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD JULY 12, 2022**

*Meeting audio is available at the City of Willows website. This is not a live feature.  
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1. Mayor Domenighini called the meeting to order at 5:30 p.m.
2. The meeting opened with the Pledge of Allegiance led by Council Member Williams.

### **3. Roll Call:**

**Council Members Present:** Council Members Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

**Council Members Absent:**

**Staff Present:** City Manager Marti Brown, City Attorney David Ritchie, Fire Chief Nathan Monck, and Deputy City Clerk Tara Rustenhoven

### **4. Closed Session**

Conference with Legal Counsel-Anticipated Litigation

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (One (1) Case).

**Entered into closed session at 5:31 p.m.**

**Reconvened into open session at 5:51 p.m.**

### **Announcement of any action taken in closed session:**

Mayor Domenighini reported no reportable action and direction was given to staff.

**Mayor Domenighini asked for a recess until the start of the regular meeting of 6:00 p.m.**

**Reconvened into open session at 6:00 p.m.**

**5. Changes to the Agenda:** No changes to the Agenda.

### **6. Public Comment & Consent Calendar:**

#### **Public Comment**

Lisa Davis – owner of 153 N Lassen St. She was concerned about the new concrete forms in front of her property.

Robert Wise-handed written communication to the clerk and was distributed to the council regarding 153 N Lassen St. Written communication will be added to the minutes.

#### **Consent Calendar**

Theresa Stewart had comments to council regarding Council Member Williams' statements.

Maria Minney had comments regarding the job descriptions/open positions on the agenda packet.

Lavonne Hinton had questions on the Recreation Coordinator position.

**a. Register Approval**

Approval of general checking, payroll & direct deposit check registers Z45825-Z45865; 39263-39276; 052259-052258.

**Action:**

Motion: Council Member Williams/Second: Council Member Griffith

*Moved to approve the general checking, payroll & direct deposit check registers Z45825-Z45865; 39263-39276; 052259-052258.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

**b. Minutes Approval**

Approval of minutes of the Regular Meeting on June 14, 2022, the Special Budget Meeting held on June 27, 2022, and the Regular Meeting held on June 28, 2022.

**Action:**

Motion: Council Member Williams/Second: Vice Mayor Hansen

*Moved to approve the minutes of the Regular Meeting held on June 14, 2022, Special Budget Meeting held on June 27, 2022, and the Regular Meeting held on June 28, 2022.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

**c. City Clerk/Assistant to the City Manager Job Classification**

Approve new City Clerk/Assistant to the City Manager job classification and salary schedule.

**Action:**

Motion: Council Member Griffith/Second: Vice Mayor Hansen

*Moved to approve the new City Clerk/Assistant to the City Manager job classification and salary schedule.*

The motion passed 3/1 carried by the following voice vote:

AYES: Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES: Williams

ABSENT:

ABSTAIN:

**d. Accounting Manager Job Classification**

Approve revised Accounting Manager job classification and salary schedule.

**Action:**

Motion: Vice Mayor Hansen/Second: Council Member Griffith

*Moved to approve the revised Accounting Manager job classification and salary schedule.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:  
ABSENT:  
ABSTAIN:

**e. Recreation Manager Job Classification**

Approve new Recreation Manager job classification and salary schedule.

**Action:**

Motion: Council Member Williams/Second: Council Member Griffith  
*Moved to approve the new Recreation Manager job classification and salary schedule.*  
The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini  
NOES:  
ABSENT:  
ABSTAIN:

**f. Superintendent of Public Works Job Classification**

Approve revised Superintendent of Public Works job classification and salary schedule.

**Action:**

Motion: Council Member Griffith/Second: Vice Mayor Hansen  
*Moved to approve the revised Superintendent of Public Works job classification and salary schedule.*  
The motion passed 3/1 carried by the following voice vote:

AYES: Griffith, Vice Mayor Hansen, Mayor Domenighini  
NOES: Williams  
ABSENT:  
ABSTAIN:

**7. Discussion & Action Calendar:**

**a. Planning Commission Appointment**

Consider appointment of the Planning Commissioner candidate recommended by the Council appointed subcommittee of Mayor Domenighini and Councilmember Griffith.

Kathy Baker had comments for council regarding the recommendation of Domenighini and Griffith.

Rose Marie Thrailkill Pellizzari was appointed to the Planning Commission for the remaining term through December 31, 2023.

**Action:**

Motion: Council Member Williams/Second: Vice Mayor Hansen  
*Moved to appoint Rose Marie Thrailkill Pellizzari to the Planning Commission remaining term through December 31, 2023.*  
The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini  
NOES:  
ABSENT:  
ABSTAIN:

**b. Fill City Council Vacancy for an Unexpired Term**

Call a special election for the recently vacated City Council position with a two-year unexpired term remaining and approve a resolution requesting consolidation with the Statewide General Election and the City's general election scheduled to be held on November 8, 2022.

**Action:**

Motion: Vice Mayor Hansen/Second: Council Member Griffith

*Moved to approve a resolution requesting consolidation with the Statewide General Election and the City's General Election scheduled to be held on November 8, 2022.*

The motion passed unanimously 4/0 carried by the following roll call vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

**c. Annual and Five-Year Mitigation Fee Act (AB 1600) Report**

Adopt the Annual and Five-Year Mitigation Fee Act (AB1600) Report and Findings on Development Impact Fees for Fiscal Year Ending June 30, 2021.

Both Dennis Asbury and Roberta Asbury had comments and questions regarding this item.

**Action:**

Motion: Vice Mayor Hansen/Second: Council Member Williams

*Moved to adopt the Annual and Five-Year Mitigation Fee Act (AB1600) Report and Findings on Development Impact Fees for Fiscal Year ending June 30, 2021.*

The motion passed unanimously 4/0 carried by the following roll call vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

**d. Strike Team Salary and Hourly Pay Rate Schedule Adjustment**

Approve and authorize City use of the State's salary schedule for paying firefighters deployed under the California Fire Assistance Agreement (CFAA) or Assistance by Hire Agreement (ABH) while serving on strike teams.

Dennis Asbury had questions on this item.

**Action:**

Motion: Vice Mayor Hansen/Second: Council Member Griffith

*Moved to approve and authorize City use of the State's salary schedule for paying firefighters deployed under the California Fire Assistance Agreement (CFAA) or Assistance by Hire Agreement (ABH) while serving on strike teams.*

The motion passed unanimously 4/0 carried by the following roll call vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

**d. Local Agency Formation Commission (LAFCO) Appointment**

Appoint a new Council representative to the LAFCO Commission.

By Consensus, Council Member Griffith will serve on the LAFCO Committee for the remainder of the year.

**10. Comments & Reports:**

a. City Council Comments & Reports: Council gave comments/reports on activities and various meetings they attended.

b. City Manager Report:

- Wanted to thank the City Clerk Tara for her support and she will remain as a Deputy City Clerk as a back up to the new City Clerk when hired.

**11. Adjournment:**

The Meeting was adjourned at 8:38 p.m.

Dated: July 21, 2022

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Tara Rustenhoven, Deputy City Clerk