



Willows City Council Meeting Action Minutes

City Council
Rick Thomas, Mayor
David Vodden, Vice Mayor
Gary Hansen, Council Member
Casey Hofhenke, Council Member
Forrest Sprague, Council Member

City Manager
Marti Brown

City Clerk
Amos Hoover

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

July 25, 2023
Willows City Hall
6:00 PM

1. CALL TO ORDER - 6:43 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Present: Councilmembers Hansen, Hofhenke, Sprague, Vice Mayor Vodden, and Mayor Thomas

Councilmembers Absent: None

4. CHANGES TO THE AGENDA

5. PRESENTATION & DISCUSSION

a. Code Enforcement Efforts – Cedar Hills Apartments, 600 North Humboldt Street

Action: Received presentation from Building Inspector Wyatt Paxton and Fire Chief Nathan Monck on the conditions and actions being taken related to Cedar Hills Apartments.

Public Comment: Jim Yoder, Glenn County District 4 Supervisor and Janelle Kelly, Glenn County HHS Representative

b. Study Session - Master Fee Schedule, Impact Fees, and Cost Recovery Process

Action: Received presentation from Community Development & Services Director Pat Piatt on the purpose, use and need of the Master Fee Schedule, Impact Fees, and Cost Recovery Process.

Public Comment: Jim Yoder, Glenn County District 4 Supervisor and Janelle Kelly, Glenn County HHS Representative

6. PUBLIC COMMENT & CONSENT CALENDAR FORUM

a. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

b. Minutes Approval

Action: Approved minutes of the July 11, 2023, City Council meeting.

c. **Wastewater Treatment Plant Maintenance Agreement Budget Increase**

Action: Adopted a resolution to amend the Inframark Agreement and approve expenditures that exceeded the contractual expenditures of \$60,000 annually for maintenance and repairs to the Wastewater Treatment Plant and increase the maintenance and repair budget by \$44,159 for additional expenditures through the remainder of the contract expenditure period ending October 31, 2023.

Moved/Seconded: Councilmember Hansen and Vice Mayor Vodden

Yes: Councilmembers Hansen, Hofhenke, Sprague, Vice Mayor Vodden, and Mayor Thomas

No: None

Absent: None

Public Comment: Kathy Gilmore

7. **PUBLIC HEARING**

a. **Weed Abatement – Special Assessment**

Public Hearing opened at 8:07 pm and closed at 8:17 pm.

Action: Adopted resolution confirming costs of abatement and declaring a special assessment on those properties abated by the City as of August 4, 2023; and removing the 25% administrative fee on Tawni Smith’s charges reducing his bill to \$325.

Moved/Seconded: Councilmember Hansen and Vice Mayor Vodden

Yes: Councilmembers Hansen, Hofhenke, Sprague, Vice Mayor Vodden, and Mayor Thomas

No: None

Absent: None

8. **DISCUSSION & ACTION CALENDAR**

a. **Citygate Associates Contract – Law Enforcement Services Contract**

Action: Council rejected the Citygate Associates Contract.

Moved/Seconded: Councilmembers Sprague and Hofhenke

Yes: Councilmembers Hansen, Hofhenke, Sprague, Vice Mayor Vodden, and Mayor Thomas

No: None

Absent: None

Public Comment: Marlina Sparkman, Brenda Crockett, Jim Yoder, Glenn County District 4 Supervisor, Tom Arnold, Glenn County District 3 Supervisor, Justin Gibbs, Glenn County Sheriff, Jack Sparkman, Doug Ross

9. **City Council Committee Appointments**

Action: Council appointed Vice Mayor Vodden to the Finance committee, Councilmember Hofhenke as

the Primary for the Regional Transit committee, and Councilmember Sprague to the Glenn County Waste Management Regional Agency, Regional Transit committee, and Transportation Commission.

10. COMMENTS & REPORTS

- a. City Council Correspondence
- b. City Council Comments & Reports
- c. City Manager's Report

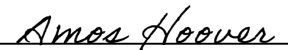
11. CLOSED SESSION

- a. **Public Employee Performance Evaluation (§ 54957)**
Title: City Manager

Action: No action taken.

12. ADJOURNMENT – 10:44 PM

Dated: July 25, 2023



Amos Hoover, City Clerk