



Action Meeting Minutes of the Willows City Council Regular Meeting of July 26, 2022

City Council
Larry Domenighini, Mayor
Gary Hansen, Vice Mayor
Jeff Williams, Council Member
Robert Griffith, Council Member
Vacant, Council Member

City Manager
Marti Brown

City Clerk
Vacant

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

1. **CALL TO ORDER** – Mayor Domenighini – 5:00 pm

2. **ROLL CALL**

Councilmembers Present: Council Members Williams, Griffith, Vice-Mayor Hansen (Closed Session), and Mayor Domenighini

Councilmembers Absent: Vice-Mayor Hansen (Regular Session)

Councilmembers Recused: Councilmember Williams (Closed Session, Agenda Item 3a.)

3. **CLOSED SESSION**

- a. Conference with Legal Counsel – Anticipated Litigation (§ 54956.9) - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One (1) Case).
- b. Existing Litigation - Guzman v. City of Willows et. al., Glenn County Superior Court Case No. 22CV02902.

Action: No report.

1. **CHANGES TO THE AGENDA**

Agenda Items 8b. (Weed Abatement – Special Assessment) and 9d. (Weed Abatement – Contract Amendment) were removed from the agenda, and Agenda Item 9a. (Fiscal Year 2020-21 Audited Financial Statements) was moved to immediately following the Proclamation as Agenda Item 8a.

2. **PROCLAMATION**

Honoring the Life and Memory of Barbara Jean LaDoucer – Presented by Mayor Domenighini

3. PUBLIC COMMENT FORUM

Public speakers: Lisa Davis and Robert Wise.

4. CONSENT CALENDAR

All matters on the Consent Calendar are considered routine and are approved by one motion and vote, unless Councilmembers or the City Manager first requests that a matter be removed for separate discussion and action.

Passed a motion to adopt the Consent Calendar in one motion.

Action: Moved/Seconded: Councilmembers Griffith and Williams

Yes: Mayor Domenighini and Councilmembers Griffith and Williams

a. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

Contact: Marti Brown, City Manager, mbrown@cityofwillows.org.

b. Minute Approval

Action: Approved minutes of the July 12, 2022, City Council meeting.

Contact: Tara Rustenhoven, Deputy City Clerk, trustenhoven@cityofwillows.org.

c. Updated CDBG Resolution - Housing & Community Development Department

Action: Approved the updated resolution for the City's Community Development Block Grant as required by the State's Housing and Community Development Department.

Contact: Marti Brown, City Manager, mbrown@cityofwillows.org.

5. DISCUSSION & ACTION CALENDAR

a. Fiscal Year 2020-2021 Audited Financial Statements

Action: Approved the City of Willows Audited Financial Statements for Fiscal Year ending June 30, 2021, as presented by Smith & Newell, CPAs, Certified Public Accountants.

Contact: Marti Brown, City Manager, mbrown@cityofwillows.org.

Action: Moved/Seconded: Councilmembers Williams and Griffith

Yes: Mayor Domenighini and Councilmembers Griffith and Williams

6. PUBLIC HEARING

a. Landscaping and Lighting Special Assessment District - Authorization to Levy Assessments

Action: Conducted the required public protest hearing, opened and reviewed any received ballots and considered the attached resolution approving the Engineer's Report as filed, confirming the assessment diagram and amounts as set forth therein and authorizing the levy and collection of assessments for the Fiscal Year 2022-23.

Contact: John Wanger, City Engineer, jwanger@cityofwillows.org.

Public Hearing: Opened the PH at 6:31 p.m.; Closed the PH at 6:32 p.m.

Action: Moved/Seconded: Councilmembers Griffith and Williams

Yes (Roll Call): Mayor Domenighini and Councilmembers Griffith and Williams

7. DISCUSSION & ACTION CALENDAR

All matters in this section of the Agenda are discussed and will be acted on individually. Individuals wishing to address the City Council concerning any of these items are invited to make oral comments of up to three minutes.

a. Five-Year Capital Improvement Program (FY 2022-2026)

Action: Approved the attached resolution adopting the 5-Year Capital Improvement Program (CIP) for FY22-26 with an amendment that shows the security gates at the Corporation Yard in the amount of \$15,000 will be split 50-50 between the General Fund and Enterprise Fund.

Contact: John Wanger, City Engineer, jwanger@cityofwillows.org.

Action: Moved/Seconded: Councilmember Griffith and Mayor Domenighini

Yes (Roll Call): Mayor Domenighini and Councilmembers Griffith

No (Roll Call): Councilmember Williams

b. Street Banner Program

Action: Considered and approved the five attached final banner designs for the new Street Banner Program, and directed staff to work with the ADRB, the Designer and CGI Digital to produce and install the banners and implement the program in downtown Willows.

Contact: Karen Mantele, Principal Planner, kmantele@cityofwillows.org.

Action: Moved/Seconded: Councilmembers Williams and Griffith

Yes: Mayor Domenighini and Councilmembers Griffith and Williams

8. COMMENTS & REPORTS

- a. City Council Comments & Reports
- b. City Manager's Report

9. ADJOURNMENT – 6:50 p.m.

Dated: August 3, 2022

Marti Brown, City Manager