



ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD JULY 28, 2020

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1. Mayor Warren called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Community Development Services Director Steve Soeth.
3. **Roll Call:**
Council Members Present: Council Members Flesher, Hansen, Vice Mayor Domenighini, Mayor Warren
Council Members Absent: Council Member Mello
Staff Present: Interim City Manager Wayne Peabody, Administrative Services Director Tim Sailsbery, Community Development Services Director Steve Soeth, City Attorney David Ritchie, City Clerk Tara Rustenhoven
4. **Ceremonial Matters (Recognitions):**
 - a. The City of Willows presented Steve Soeth with a plaque of appreciation on the behalf of the Willows City Council, City Staff and the Citizens of Willows.
5. **Public Comment/Written Communications:**

City Attorney David G. Ritchie read into the record, the receipt of two written communications sent in by Forrest J. Sprague and Jeff Williams.
6. **Consent Agenda:**
 - a. Approval of general checking, payroll & direct deposit check registers 50394-50407, Z10842-Z10861, 38668-38677
 - b. Approval of minutes of the Regular City Council Meeting held on July 14, 2020.
 - c. Approve by consent motion, the City of Willows Statement of Investment Policy as submitted.
 - d. Treasurer's Report as of June 30, 2020.
 - e. Adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPOINTING A DIRECTOR AND ALTERNATE TO THE NORTHERN CALIFORNIA CITIES SELF-INSUREANCE FUND. (NCCSIF).
 - f. Adopt a resolution of the City Council of the City of Willows whereby the Establishment and Maintenance of Security accounts have been authorized.

Action:

Motion: Council Member Hansen/Second: Council Member Flesher

Moved to approve the Consent Agenda as presented above and the following item(s).

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Flesher, Hansen, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT: Mello

ABSTAIN:

7. **Public Hearing:**

- a. Conduct a public hearing for the 2020/2021 Appropriation Limit for the City of Willows and adopt a resolution entitled; **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS ESTABLISHING 2020/21 APPROPRIATION LIMIT.**

Opened public hearing at 7:15 p.m.

Closed public hearing at 7:16 p.m.

Action:

Motion: Vice Mayor Domenighini/Second: Council Hansen

Moved to adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS ESTABLISHING 2020/2021 APPROPRIATION LIMIT.

The motion passed unanimously 4/0 carried by the following roll call vote:

AYES: Flesher, Hansen, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT: Mello

ABSTAIN

- b. Conduct a public hearing and consider adoption of a resolution entitled; **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS CONFIRMING COSTS OF ABATEMENTS AMENDED AND DECLARING THEM AS SPECIAL ASSESSMENT.**

Opened public hearing at 7:21 p.m.

Closed public hearing at 7:21 p.m.

Action:

Motion: Council Member Hansen/Second: Council Member Hansen

Moved to adopt a resolution entitle; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS CONFIRMING COSTS OF ABATEMENTS AMENDED AND DECLARING THEM AS SPECIAL ASSESSMENT.

The motion passed unanimously 4/0 carried by the following roll call vote:

AYES: Flesher, Hansen, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT: Mello

ABSTAIN:

8. **Regular Business/Items Requiring Council Action:**

- a. Adopt a resolution entitled; **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS, CALIFORNIA, APPOINTING WULFF, HANSEN & CO. AS A MUNICIPAL ADVISOR TO THE CITY OF WILLOWS AND AUTHORIZING THE CITY MANAGER TO EXECUTE A MUNICIPAL ADVISORY AGREEMENT AND ADDENDUMS 1, 2 AND 3 TO THAT AGREEMENT.**

Action:

Motion: Council Member Hansen/Second: Council Member Flesher

Moved to adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS, CALIFORNIA, APPOINTING WULFF, HANSEN & CO. AS A MUNICIPAL ADVISOR TO THE CITY OF WILLOWS AND AUTHORIZING THE CITY MANAGER TO EXECUTE A MUNICIPAL ADVISORY AGREEMENT AND ADDENDUMS 1, 2 AND 3 TO THAT AGREEMENT.

The motion passed unanimously 4/0 carried by the following roll call vote:

AYES: Flesher, Hansen, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT: Mello

ABSTAIN:

b. Approval of the formation of an Ad-Hoc Committee regarding review of City Finance Policies and potential refunding/restructuring of existing City Bond Debt and Pension obligations, appointment of two Council Members to Committee.

After discussion Council Member Hansen and Vice Mayor Domenighini will serve on the Ad Hoc Committee with Council Member Flesher as the alternate.

c. Adopt a resolution entitled; **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS ESTABLISHING LOCAL CLAIMS PROCEDURE REGULATIONS.**

Action:

Motion: Vice Mayor Domenighini/Second: Council Member Flesher

Moved to adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS ESTABLISHING LOCAL CLAIM PROCEDURE REGULATIONS.

The motion passed unanimously 4/0 carried by the following roll call vote:

AYES: Flesher, Hansen, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT: Mello

ABSTAIN:

d. By motion, appropriate \$15,000 in General Fund-Capitalized Interest (301.7247.400)

Action:

Motion: Council Member Hansen/Second: Council Member Flesher

Moved to approve the appropriate \$15,000 in General Fund-Capitalized Interest (301.7247.400)

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Flesher, Hansen, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT: Mello

ABSTAIN:

e. Approve by motion, the Submittal of the letter by Assemblyman James Gallagher and Assemblywoman Megan Dahle. Further approve the Mayor to sign and submit on behalf of the City of Willows.

Action:

Motion: Council Member Hansen /Second: Council Member Flesher
Moved to approve that Council Members may sign as they feel appropriate.

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Flesher, Hansen, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT: Mello

ABSTAIN:

9. Council/Staff Reports/Comments:

a. Staff Reports/Comments:

- We would like to thank Tim Sailsbery for all his time and commitment to the City of Willows and we wish him well in his future endeavors.
- We would like the public to know that we are low-staffed and things may not be done as quickly.

b. City Council Reports Comments: Council gave comments/reports on activities and various meetings they attended.

Adjournment:

The Meeting was adjourned at 8:24p.m.

Dated: July 29, 2020

Tara Rustenhoven, City Clerk