



# Willows City Council Draft Action Meeting Minutes August 23, 2022

201 North Lassen Street  
Willows, CA 95988  
(530) 934-7041

City Council  
Larry Domenighini, Mayor  
Gary Hansen, Vice Mayor  
Jeff Williams, Council Member  
Robert Griffith, Council Member  
Vacant, Council Member

City Manager  
Marti Brown

City Clerk  
Vacant

## 1. CALL TO ORDER – 5:01 PM

## 2. PLEDGE OF ALLEGIANCE

## 3. ROLL CALL

Councilmembers Present: Council Members Williams, Griffith, Vice-Mayor Hansen, and Mayor Domenighini

## 4. CLOSED SESSION

No report.

## 5. CHANGES TO THE AGENDA

None.

## 6. CEREMONIAL MATTERS (Proclamations, Recognitions, Awards)

- a. *A Day to Remember* – Remembering and Honoring those who lost their lives in the September 11, 2001, attacks.
- b. *National POW/MIA Recognition Day*

Proclamations accepted by: Carol Lemenager

## 7. PUBLIC COMMENT FORUM

Public Speaker: Joyce Sanders

## 6. CONSENT CALENDAR

**Passed** a motion to adopt the Consent Calendar in one motion.

**Action:** Moved/Seconded: Councilmembers Griffith, Vice-Mayor Hansen

**Yes:** Mayor Domenighini, Vice-Mayor Hansen, and Councilmembers Griffith and Williams

### a. Register Approval

**Action:** Approved general checking, payroll, and direct deposit check registers dated August 2 and August 4, 2022.

- b. **Contract Amendment – California Public Employees’ Retirement System (CalPERS)**  
**Action:** Adopted a Resolution of Intention of the City Council of the City of Willows allowing the City to move forward with the process to amend the City’s CalPERS Contract.
  
- c. **Caltrans Agreement - Pacific Avenue Rehabilitation Project**  
**Action:** Authorized the City Manager to execute an updated Master Agreement and a project specific Supplemental Agreement with the California Department of Transportation (Caltrans) for the Pacific Avenue Rehabilitation Project.

**7. DISCUSSION & ACTION CALENDAR**

- a. **Marketing & Economic Development Services**  
**Action:** Authorized the City Manager to execute a contract with EB3 Development, LLC in an amount not to exceed \$20,000 for marketing and economic development consulting services funded by two USDA Rural Business Development Grant (RBDG) for calendar years 2020 and 2021.  
  
**Action:** Moved/Seconded: Vice-Mayor Hansen, Councilmember Griffith  
**Yes:** Vice-Mayor Hansen, Mayor Domenighini, Councilmembers Griffith and Williams
  
- b. **Finance Software and Licensing**  
**Action:** Authorized the City Manager to execute a finance software licensing agreement for new city finance and permitting software with the lowest responsible bidder submitted to the City by 4:00 p.m. on Monday, August 22, 2022.  
  
**Action:** Moved/Seconded: Councilmember Williams, Councilmember Griffith  
**Yes:** Councilmembers Williams and Griffith, Vice-Mayor Hansen, Mayor Domenighini
  
- c. **Contract Amendment – California Public Employees’ Retirement System (CalPERS), First Reading by Title Only of Draft Ordinance**  
**Action:** Held the first reading by title only of an ordinance of the City Council of the City of Willows authorizing an amendment to the contract between the City of Willows and the Board of Administration of the California Public Employees’ Retirement System; and provided direction to staff to publish the required public notices and summary of the ordinance and place the second reading and public hearing of the ordinance on the September 13, 2022 Regular Meeting agenda of the City Council.  
  
**Action:** Moved/Seconded: Vice-Mayor Hansen, Councilmember Williams  
**Yes:** Councilmembers Williams and Griffith, Vice-Mayor Hansen, Mayor Domenighini

d. **Professional Services – City Manager Performance Evaluation**

**Action:** Table the City Manager’s Performance Evaluation indefinitely.

**Action:** Moved/Seconded: Councilmember Griffith, Vice-Mayor Hansen

**Yes:** Councilmembers Williams and Griffith, and Vice-Mayor Hansen

**No:** Mayor Domenighini

8. **COMMENTS & REPORTS**

a. City Council Comments & Reports

b. City Manager’s Report

9. **ADJOURNMENT – 7:55 PM**

Dated: September 8, 2022

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Marti Brown, City Manager