



# Willows City Council Regular Meeting Action Minutes

January 14, 2025  
Willows City Hall  
6:00 PM

City Council  
Evan Hutson, Mayor  
Rick Thomas, Vice Mayor  
Matt Busby, Council Member  
Gary Hansen, Council Member  
Lorri Pride, Council Member

City Manager  
Marti Brown

City Clerk  
Karleen Price

201 North Lassen Street  
Willows, CA 95988  
(530) 934-7041

## 1. CALL TO ORDER – 6:00 PM

## 2. PLEDGE OF ALLEGIANCE

## 3. ROLL CALL

Councilmembers Present: Mayor Hutson, Vice Mayor Thomas, and Councilmembers Busby, Hansen and Pride

Councilmembers Absent: None

## 4. CHANGES TO THE AGENDA

Continued Item 7a. to the January 28, 2025, City Council Meeting

## 5. PRESENTATION

### a. Willows PD Feasibility Study

Action: Received presentation from Consultant Brian Uhler and provided feedback.

### b. Military Stand Down

Action: Received presentation from Supervisor Yoder.

## 6. PUBLIC COMMENT & CONSENT CALENDAR FORUM

### a. Public Comment

- i. Public comment #1: Sheriff Justin Gibbs
- ii. Public comment #2: Jason Grant
- iii. Public comment #3: Laren Still

### b. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

c. **Minutes Approval**

Action: Approved the December 10, 2024, and December 17, 2024, meeting minutes.

d. **New Chlorine Analyzer and Rebuild Existing Influent Pump**

Action: Approved budget authority of \$20,565.60 to replace a chlorine analyzer and rebuild one of the influent pumps at the Wastewater Treatment Plant (WWTP).

**Action: Approved consent calendar, with item b amended minutes correcting the 2025 City Council Committee Appointments:**

**Moved/Seconded:** Councilmember Pride and Vice Mayor Thomas

**Yes:** Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen, and Pride

**No:** None

**Absent:** None

7. **PUBLIC HEARING**

b. **Second Reading by Title Only of Ordinance 760-2024 - Cannabis Retail/Dispensary Businesses in Central Commercial Zone**

**Hearing Open: 7:10PM, Closed 7:12PM**

Public Comment #1: Jason Grant

**Action: Adopted Ordinance 760-2024, by title only.**

**Moved/Seconded:** Vice Mayor Thomas and Councilmember Busby

**Yes:** Mayor Hutson, Vice Mayor Thomas, Councilmembers Hansen and Busby

**No:** Councilmember Pride

**Absent:** None

**Action: Waived Second Reading**

**Moved/Seconded:** Mayor Hutson and Councilmember Busby

**Yes:** Mayor Hutson, Vice Mayor Thomas, Councilmember Busby

**No:** Councilmembers Hansen and Pride

**Absent:** None

**Action: Authorized amendment to the Willows Municipal Code chapter 18.55.030 to allow cannabis retail/dispensary businesses in the Central Commercial Zone with a Conditional Use Permit.**

**Moved/Seconded:** Mayor Hutson and Councilmember Busby

**Yes:** Mayor Hutson, Vice Mayor Thomas, Councilmember Busby

**No:** Councilmembers Hansen and Pride

**Absent:** None

c. **Second Reading by Title Only of Ordinance 761-2024 - Cannabis Retail/Dispensary Businesses in General Commercial and Light Industrial Zones**

**Hearing Open: 7:37PM, Closed 7:44PM**

Public comment #1: Doug Ross

**Action: Waived Second Reading by Title Only of Ordinance 761-2024 - Cannabis Retail/Dispensary Businesses in General Commercial and Light Industrial Zones**

**Moved/Seconded:** Vice Mayor Thomas and Councilmember Busby

**Yes:** Mayor Hansen, Vice Mayor Hutson, Councilmembers Busby, Thomas and Pride

**No:** None

**Absent:** None

**Action: Authorized amendment to the Willows Municipal Code chapter 18.60.030 to allow cannabis retail/dispensary businesses in the General Commercial Zone with a Conditional Use Permit.**

**Moved/Seconded:** Vice Mayor Thomas and Councilmember Busby

**Yes:** Mayor Hutson, Vice Mayor Thomas, Councilmember Busby

**No:** Councilmembers Hansen and Pride

**Absent:** None

8. **DISCUSSION AND ACTION CALENDAR**

a. **City Hall ADA Door Upgrade Project**

Action: Authorized the City Manager, or her designee, to approve an overall project budget of \$178,944 (including a 10% contingency), execute a contract with Billson Construction in the amount of \$131,813 for project construction, and a task order agreement with Coastland Engineering (the City's Engineer) for \$33,950 for Construction Management. This project is funded by Community Development Block Grant (CDBG) funding administered by Glenn County.

**Moved/Seconded:** Councilmember Hansen and Pride

**Yes:** Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen, and Pride

**No:** None

**Absent:** None

b. **Jensen Park Improvement Project**

Action: Authorized Recommended Action: Approve a resolution authorizing the City Manager to execute an agreement with Rock Creek Construction Inc. for \$125,000 to construct sidewalk improvements as part of the Jensen Park Improvement Project and establish an overall budget of \$158,690.

**Moved/Seconded:** Councilmembers Pride and Hansen

**Yes:** Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen, and Pride

**No:** None  
**Absent:** None

c. **Cannabis Retail Business Application - Ad Hoc Committee**

Action: Established an Ad Hoc Committee and appointed Vice-Mayor Thomas and Councilmember Pride to the Committee.

**Moved/Seconded:** Councilmember Hansen and Pride

**Yes:** Mayor Hutson, Vice Mayor Thomas, Councilmembers Busby, Hansen, and Pride

**No:** None

**Absent:** None

5. **COMMENTS & REPORTS**

- a. Council Correspondence
- b. City Council Comments & Reports
- c. City Manager's Report

9. **ADJOURNMENT – 8:34 PM**

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Karleen Price, City Clerk