



Willows City Council Draft Action Meeting Minutes January 24, 2023

201 North Lassen
Street
Willows, CA 95988

City Council
Rick Thomas, Mayor
David Vodden, Vice-Mayor
Jeff Williams, Councilmember
Gary Hansen, Councilmember
Casey Hofhenke, Councilmember

City Manager
Marti Brown

City Clerk
Louis Ósémwegie

1. CALL TO ORDER – 6:00 PM

2. PLEDGE OF ALLEGIANCE

Mayor Thomas and Vice Mayor Vodden; Councilmembers Hansen, Williams, and Hofhenke, with Officers of the Glenn County Sheriff's Department, led the Pledge of Allegiance.

3. ROLL CALL

Councilmembers Present: Mayor Rick Thomas, Vice-Mayor Vodden, and Councilmembers Williams, Hansen, and Hofhenke.

4. CHANGES TO THE AGENDA

Councilmember Williams pulled agenda Item 5a (Register Approval), to after Item 7e for discussion.

Passed a motion to approve proposed changes to the agenda.

Moved/Seconded: Councilmembers Williams and Hofhenke.

Yes: Councilmembers Williams, Hansen, Hofhenke, and Vice-Mayor Vodden and Mayor Thomas.

5. PUBLIC COMMENT & CONSENT CALENDAR FORUM

Consent Calendar:

Passed a motion to adopt the Consent Calendar in one motion. (Unanimous).

Moved/Seconded: Councilmember Hansen and Vice Mayor Vodden.

Yes: Councilmembers Williams, Hansen, Hofhenke, and Vice-Mayor Vodden and Mayor Thomas.

b. Minutes Approval

Action: Approved minutes of the January 10, 2023, City Council meeting.

c. New Appointments to Northern California Cities Self-Insured Fund (NCCSIF) Board of Directors

Action: Approved appointment of the Accounting Manager, Lori Fahey, to the Northern California Cities Self Insurance Fund (NCCSIF) Board of Directors to represent the City's insurance interests, and the City Manager, Marti Brown, as the Alternate.

d. City of Willows Conflict-of-Interest Code, Administrative Policy 5-1

Action: Adopted Resolution No. 60-2023 amending the City of Willows Conflict-of-Interest Code, Administrative Policy 5-1.

e. Annual Pavement Rehabilitation Project – Design Contract (Coastland Civil Engineering)

Action: Adopted Resolution No. 61-2023 authorizing the City Manager, or her designee, to execute a contract amendment with Coastland Civil Engineering to provide design services for the 2022-23 Annual Pavement Rehabilitation Project.

f. Support for Glenn Groundwater Authority 2022 Urban Community Drought Relief Program Grant Application

Action: Approved a letter of support to the Glenn County Groundwater Authority 2022 Urban Community Drought Relief Program Grant Application.

PRESENTATION

a. Proposed Barn Project Presentation by the Willows Unified School District and Future Farmers of America (FFA)

Public comment:

Mike Murray, Resident
Rebecca Smith, Resident
Kenneth Green, Resident
Steve Marks, Resident
Paul David, Resident
Stacey Allison, Resident
Katie Jarvis, Resident

Mayor Thomas read Ryan Elliot’s letter for the record. (See Attachment 1)

Action: Received the Barn Project Presentation by the Willows Unified School District and Future Farmers of America, (FFA), and provided direction to staff.

Moved/Seconded: No motion was required. There were no votes cast.

b. Annual Fire Department Presentation

Action: Received the Annual Fire Department presentation and provided feedback.

Moved/Seconded: No motion was required. There were no votes cast.

6. DISCUSSION & ACTION CALENDAR

a. One-Year Contract Extension with County of Glenn for Law Enforcement Services

Action: Authorized the City Manager to execute a one-year contract extension with the County of Glenn for Law Enforcement and Animal Control Services in an amount not-to-exceed \$1,574,756.41.

Public comment:

Doug Ross, Valley Mirror.

Moved/Seconded: Councilmembers Hansen and Williams.

Yes: Councilmembers Hansen, Williams, and Hofhenke, and Vice-Mayor Vodden and Mayor Thomas.

b. Urgent South Tehama Street Bridge Repair Project

Action: Adopted Resolution No. 63-2023 authorizing the City Manager, or her designee, to execute a contract with the low bidder, (announced at the City Council meeting) for the Tehama Street Bridge Urgent Repair Project and established a not to exceed budget for the overall project.

Moved/Seconded: Vice Mayor Vodden and Councilmember Hofhenke.

Yes: Councilmembers Hansen, Williams, and Hofhenke and Vice Mayor Vodden and Mayor Thomas.

c. Updated Salary Schedule for All Authorized Full-Time Job Classifications

Action: Adopted Resolution No. 64-2023 and adopted the updated salary schedules for all authorized full-time job classifications (Exhibit A).

Moved/Seconded: Councilmember Hansen and Vice Mayor Vodden.

Yes: Councilmembers Hansen and Hofhenke, and Vice-Mayor Vodden and Mayor Thomas.

Noes: Councilmember Williams.

Abstain: None.

Absent: None.

d. Swimming Pool Steering Committee.

Public comments:

Sharon Ponciano

Action: Established no time frame for a structure for appointing members of the public to a Swimming Pool Steering Committee to research options for renovating the City's existing swimming pool and/or fundraising for a new swimming pool and other associated structures.

Moved/Seconded: No motion was required. There were no votes cast.

e. Re-Open City Hall on Fridays

Public comments:

Robert Wise

Action: Authorized the City Manager to implement action to Re-Open City Hall on Fridays reestablished the Re-Opening of City Hall on Fridays.

Moved/Seconded: Vice Mayor Vodden and Councilmember Hofhenke.

Yes: Councilmembers Hansen, Williams and Hofhenke, and Vice-Mayor Vodden and Mayor Thomas.

f. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

Moved/Seconded: Councilmember Hansen and Vice-Mayor Vodden.

7. COMMENTS & REPORTS

- a. Council Comments and Reports.
- b. Council Correspondence – None.

8. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to § 54956.9(b): (Cases: 1)

Action: No reportable action.

9. ADJOURNMENT – 8:49 PM

Dated: February 3, 2023

Louis Ósémwegie, City Clerk