



SUMMARY MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD October 23, 2018

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Vice Mayor Mello called the meeting to order at 7:00 p.m.

The meeting opened with the Pledge of Allegiance led by Barbara LaDoucer.

Roll Call:

Council Members Present: Council Members Williams, and Hansen and Vice Mayor Mello.

Council Members Absent: Council Member Yoder and Mayor Warren

Staff Present: Administrative Services Director Tim Sailsbery, City Attorney Robert Hunt, Planning Commissioner John Wanger, Principal Planner Karen Mantele, Interim City Manager Wayne Peabody, City Clerk Tara Rustenhoven

CEREMONIAL MATTERS (Proclamations, Recognitions, Awards)

Vice Mayor Mello presented a Proclamation to Barbara LaDoucer in honor of Veterans Day.

Public Comment/ Written Communications: No public comments or written communications.

Scheduled Public and/or staff presentations:

- a. Mardy Thomas (Glenn County Principal Planner) Glenn County Active Transportation plan

Mardy Thomas with Glenn County Principal Planner gave a brief presentation on pedestrian transportation and bicycling.

Council Member Williams had a chance to review the maps and agrees that it's a good plan.

Council member Hansen asked for a timeline of the project.

Alta Planning Consultant responded it could take until the end of the year to get a draft prepared and up to two years to get the funding.

Consent Agenda:

- a. Approval of general checking, payroll & direct deposit check registers (36298-36349, Z09485-Z09540, 37620-37659).
- b. Appropriation Request-Additional County Library Funding.
- c. Appropriation Request-Additional Supplemental Law Enforcement Services Funding and Reduce General Fund Appropriation.

d. Approve the cancellation of the December 25th, 2018 City Council Meeting.

Action:

Motion: Williams/ Second: Hansen

Moved to approve the Consent Agenda items a, b, c and d as presented above.

The motion passed unanimously 3/0 carried by the following voice vote:

AYES: Hansen, Williams, Vice-Mayor Mello

NOES:

ABSENT: Yoder and Mayor Warren

ABSTAIN:

Fourth District Supervisor/Board of Supervisor Keith Corum commented on item 7b.

City Attorney Robert Hunt suggested to Vice Mayor Mello that because there were comments on Item 7b, that it needed to be removed from the Consent Agenda and added as an item on the agenda separately, and another vote shall be taken.

Action:

Motion: Williams/ Second: Hansen

Moved to approve the Consent Agenda items a, c and d as presented above.

The motion passed unanimously 3/0 carried by the following voice vote:

AYES: Hansen, Williams, Vice-Mayor Mello

NOES:

ABSENT: Yoder and Mayor Warren

ABSTAIN:

Action:

Motion: Hansen/ Second: Williams

Moved to approve the Consent Agenda item b as presented above.

The motion passed unanimously 3/0 carried by the following voice vote:

AYES: Hansen, Williams, Vice-Mayor Mello

NOES:

ABSENT: Yoder and Mayor Warren

ABSTAIN:

Public Hearing:

a. Conduct a public hearing and upon conclusion, it is recommended that the Council read by title only and pass first reading of ordinance entitled "An Ordinance of the City Council of the City of Willows California Amending the Development Agreement between California Land Investors, LLC and the City of Willows, Chaptered as Section.

Interim City Manager Peabody discussed the Amendment to the Development Agreement

between the City of Willows and the California Land Investors and that this a second amendment.

Public Hearing opened at 7:16
No public comment was made.
Public Hearing closes at 7:17

Hansen thinks this is the right thing to do and wanted to congratulate the City of Willows and gave kudos the staff.

Williams wanted clarification that the additions will be paid by the developer. He also gave Kudos to Interim City Manager Peabody for all his hard work and is happy that this is moving forward.

Vice Mayor Mello concurred with both Councilmembers Hansen and Williams.

Action:

Motion: Hansen/Second: Williams

Moved that the ordinance be read by title only.

The motion passed unanimously 3/0 carried by the following roll call vote:

AYES: Hansen, Williams, Vice-Mayor Mello

NOES:

ABSENT: Yoder and Mayor Warren

ABSTAIN:

Action:

Motion: Hansen/Second: Williams

Moved to pass first reading that the ordinance entitled An Ordinance of the City Council of the City of Willows California Amending the Development Agreement between California Land Investors, LLC and the City of Willows, Chaptered as Section 19.10.05 of the Willows Municipal Code.

The motion passed unanimously 3/0 carried by the following roll call vote:

AYES: Hansen, Williams, Vice-Mayor Mello

NOES:

ABSENT: Yoder and Mayor Warren

ABSTAIN:

City Attorney Robert Hunt asked that Council Member Hansen amend his motion to reflect the correct dollar amount on the amended agreement.

Regular Business:

a. Approve by motion, the purchase of a new John Deere 1600 Turbo Series III Commercial Wide Area Mower in the Amount of \$58,664.93 from Valley Truck and Tractor.

Sailsbery explained the conclusion of the process of purchasing the mower. By utilizing Sourcewell, they were able to get a quote from Valley Truck and Tractor. The funds will be coming from General Fund 301.

Hansen confirmed that the funds are approved in our budget and the mower is a much needed piece of equipment.

Williams made a comment on a citizen reaching out to him about the cost of the mower. He also agrees the mower is much needed and will eliminate labor that is involved in all the property we manage.

Vice Mayor Mello did some research on the new mower and discovered that this new mower will cut the grass in half the time as our current mower. He also agrees that this is a good and practical tool and will be great for Public Works.

Action:

Motion: Williams/Second: Hansen

Moved to approve by motion the purchase of a new John Deere 1600 Turbo Series III Commercial Wide Area Mower in the amount of \$58,664.93 from Valley Truck and Tractor.

The motion passed unanimously 3/0 carried by the following voice vote:

AYES: Hansen, Williams, Vice-Mayor Mello

NOES:

ABSENT: Yoder, Mayor Warren

ABSTAIN:

a. Approve by motion, the City of Willows Statement of Investment Policy as submitted.

Sailsbery stated that this is an annual renewal and there are no changes to the investment policy this year.

Action:

Motion: Williams/Second: Hansen

Moved to approve by motion the City of Willows Statement of Investment Policy as submitted.

The motion passed unanimously 3/0 carried by the following voice vote:

AYES: Hansen, Williams, Vice-Mayor Mello

NOES:

ABSENT: Yoder and Mayor Warren

ABSTAIN:

b. Adopt the attached resolution awarding the construction contract to Knife River

Construction and the Construction Management and Inspection contract to 4-Leaf, Inc. for the South Willows Commercial and Industrial Center Project (EDA Project 07-01-07275).

Interim City Manager wanted to jump in and say that it has been an honor and privilege to bring this item before Council. This item has taken a lot of staff time. We've had a great partnership with Basin Street and other entities. It's been a long and grueling and we've had an outstanding team. Thank you to everybody that has done this for the City of Willows.

City Engineer John Wanger wanted to say it's been a pleasure watching this project. He gave a quick recap on the start of this project back in 2015. This project took an enormous amount of meeting minutes, with weekly meetings for almost three years. It has been quit the process and happy to say that the EDA authorize us to go out to bid in June and bids were open at the end of July. The engineers estimate was a little over \$3.7, the low bid came in at \$4.8 million. Wanted to point out there is a minor correction in the Staff report, second paragraph under SITUATION(or BACKGROUND) it states that the opening bid ranged from \$4,840,203.50 and it should state \$4,840,103.50. We were able to get the additional funding through EDA and Basin Street. Wagner was very pleased to announce that we officially got authorization from EDA to award this project.

Wanger wanted to point out that unfortunately Knife River had made \$75,000 dollar mistake in favor to the City. They were notified and to their credit they were willing to stand by the corrected amount stated above. With that we are recommending we award this project for construction to Knife River for that dollar amount.

The requirement from EDA was for us to go out and competitively receive proposals on the construction management and inspection services. We got one proposal from a firm by the name of 4Leaf, Inc. They are a reputable firm, and have met all of the requirements, and we are also recommending that council authorize the City Manager to sign an agreement for providing construction management and inspection services.

Wanger wanted to recognize Marc Nemanic from 3Core for his hard efforts as being a key role in getting the additional funding for this project.

Hansen wanted to thank the City of Willows Team, partners, 3Core and Basin Street. He also gave kudos to Interim City Manager Wayne Peabody for his leadership and outstanding work.

Williams wanted the audience to know who caught the \$75,000 error on the bid from Knife River.

Wagner responded that he had found the error and explained how he came across it. And wanted to give Kudos to Knife River for sticking by it.

Williams also wanted to add he thought it was a little shocking to only get the one bid but he is confident in 4Leaf, Inc's. abilities.

Wagner wanted to add that they sent out 5 invitations, one being 4Leaf, Inc., and were also required to advertise it publically.

Vice Mayor Mello wanted to add he thinks that we are one step closer.

Action:

Motion: Hansen/Second: Williams

Moved the resolution entitled Resolution of the City Council of the City of Willows, State of California, authorizing the City Manager to sign a contract with Knife River Construction, Inc. for Construction of the South Willows commercial and industrial center project (EDA Project 07-01-07275), authorizing the City Manager to sign a professional service agreement with 4-Leaf, Inc. for providing construction management and inspection services for the project, and approve an overall budget for the project.

The motion passed unanimously 3/0 carried by the following voice vote:

AYES: Hansen, Williams, Vice-Mayor Mello

NOES:

ABSENT: Yoder and Mayor Warren

ABSTAIN:

Council/Staff Reports/Comments:

a. Staff Reports/Comments:

- Interim Chief commented that we are as happy as can be!

b. City Council Reports/Comments:

Council Member Williams:

- October 18th Williams and Hansen attended that Regional Transportation Commission meeting.
- Mentioned the new bus shelter sponsored by the Willow Rotary Club will be installed by October 27th
- Passed a Resolution on the overall work program for the Glenn County Transportation.
- Announced that Holly Myers had the Vintage Flea Market on October 20th She said it went very well and there was a lot of foot traffic in the downtown area.
- Announced the re-opening of Papa's Doughnuts being back and open for business.

Council Vice Mayor Mello:

- Wanted to say that he hoped Mayor Warren was having a great time in Washington D.C.

Council Member Hansen:

- Commented on the Glenn County Transportation, the CalTrans Branch Chief Susan, is getting the word out for the Freight Industry Focus Group.
- October 23rd attended the Task Force meeting along with Chief Peabody.

Entered into closed session at 7:50 p.m.

Vice Mayor Mello stated that there was no reportable action in closed session.

Adjournment:

Adjournment from closed session at 8:45 p.m.

Dated: November 7, 2018

Tara Rustenhoven, City Clerk