



Willows City Council Regular Meeting Action Minutes

October 24, 2023
Willows City Hall
Closed Session – 5:00 PM
Regular Session - 6:00 PM

City Council
Rick Thomas, Mayor
David Vodden, Vice Mayor
Gary Hansen, Council Member
Forrest Sprague, Council Member
Evan Hutson, Council Member

City Manager
Marti Brown

City Clerk
Amos Hoover

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

1. CALL TO ORDER – 5:00pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Present: Mayor Thomas, Vice-Mayor Vodden, and Councilmembers Hansen, Hutson, and Sprague

Councilmembers Absent: None

4. CHANGES TO THE AGENDA

5. CLOSED SESSION

a. Conference with Legal Counsel – Substantial Risk of Litigation

Potential exposure to litigation pursuant to § 54956.9(b)

b. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to § 54956.9(b)

Report Out:

- Staff was given direction to initiate receivership on 143 North Yolo Street - it's an abatement issue.
- For the second item, Council received information on the anticipated litigation and provided direction to staff.

6. CEREMONIAL MATTERS (6:00 PM)

- a. Proclamation: *Veteran's Day*
- b. Proclamation: *National Pearl Harbor Remembrance Day*

Proclamations were received by VFW Post 1770.

7. PUBLIC COMMENT & CONSENT CALENDAR FORUM

a. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

b. Minutes Approval

Action: Approved the October 10, 2023, and October 16, 2023, meeting minutes.

c. Opt-in to the Uniform Construction Cost Accounting Act

Pulled from consent by Councilmember Sprague

Action: Adopted an Ordinance adding a new Willows Municipal Code Chapter 3, Subsection 3.06 – “Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act.”

Moved/Seconded: Councilmember Sprague and Vice Mayor Vodden

Yes: Councilmembers Hansen, Hutson, and Sprague, Vice Mayor Vodden, and Mayor Thomas

No: None

d. New Sewage Pumps for Cherry Street Lift Station

Pulled from consent by Councilmember Sprague

Action: Authorized the City Manager to purchase two new sewage pumps for the Cherry Street Lift Station in an amount not to exceed \$20,000, contingent on agreement with the Northeast Willows Community Services District.

Public Comment

Randy Galbraith

Moved/Seconded: Councilmember Sprague and Vice Mayor Vodden

Yes: Councilmembers Hansen, Hutson, and Sprague, Vice Mayor Vodden, and Mayor Thomas

No: None

e. City Hall HVAC Unit Replacement Improvements

Pulled from consent by Councilmember Sprague

Action: Approved resolution accepting the improvements associated with replacement of a new HVAC unit at the City Hall building and authorized the filing of the Notice of Completion for the project.

Moved/Seconded: Councilmember Sprague and Vice Mayor Vodden

Yes: Councilmembers Hansen, Hutson, and Sprague, Vice Mayor Vodden, and Mayor Thomas

No: None

f. **Willows High School Agriculture Facility Project**

Pulled from consent by Councilmember Sprague

Action: Approved draft letter to the Willows Unified School District regarding the District's proposed Agriculture Facility Project.

Public Comment

Rebecca Smith

Moved/Seconded: Councilmember Sprague and Councilmember Hansen

Yes: Councilmembers Hansen, Hutson, and Sprague, Vice Mayor Vodden, and Mayor Thomas

No: None

g. **Lease of City Owned Property**

Pulled from consent by Councilmember Sprague

Action: Authorized City Manager, or her designee, to solicit bids to lease real city owned property for agricultural purposes located at the City of Willows Wastewater Treatment Plant Site.

Moved/Seconded: Councilmember Hansen and Councilmember Sprague

Yes: Councilmembers Hansen, Hutson, and Sprague, Vice Mayor Vodden, and Mayor Thomas

No: None

h. **Master Fee Schedule Update**

Pulled from consent by Councilmember Sprague

Action: Approved bid award and contract for a comprehensive update to the City's Master Fee Schedule to Willdan.

Public Comment

Dennis Asbury

Moved/Seconded: Councilmember Hansen and Councilmember Hutson

Yes: Councilmembers Hansen, Hutson, and Sprague, Vice Mayor Vodden, and Mayor Thomas

No: None

i. **General Plan Update - North Valley Indian Health Rezone Project**

Action: Approved resolution entitled: "A resolution approving the request to amend the general plan land use map (file#GPA-23-01) and redesignate five parcels from office and professional to general commercial and approve the request to modify the zoning map (file#RZ-23-01) and rezone five parcels from RP (multiple residence professional office district) to CC (central commercial) for property located at assessor's parcel numbers 002-152-001; 002-152-002; 002-

152-003; 002-152-007 002-152-012.”

Action: Approved consent items a, b, and i.

Moved/Seconded: Vice Mayor Vodden and Councilmember Hansen

Yes: Councilmembers Hansen, Hutson, and Sprague, Vice Mayor Vodden, and Mayor Thomas

No: None

8. DISCUSSION AND ACTION CALENDAR

a. **Temporary Law Enforcement Contract with the Glenn County Sheriff’s Office**

Action: Approved temporary law enforcement agreement with the Glenn County Sheriff’s Office in the amount of \$1.285 million through December 31, 2023.

Moved/Seconded: Councilmember Hansen and Councilmember Sprague

Yes: Councilmembers Hansen, Hutson, and Sprague, Vice Mayor Vodden, and Mayor Thomas

No: None

b. **Sales Tax Measure Ordinance Discussion**

Action: Approved final language for the proposed Sales Tax Ordinance and approved staff to place measure on the March 2024, ballot.

Public Comment

Roberta Asbury

Moved/Seconded: Councilmember Hansen and Councilmember Hutson

Yes: Councilmembers Hansen and Hutson, Vice Mayor Vodden, and Mayor Thomas

No: Councilmember Sprague

c. **Countywide Drought Management Committee Appointment**

Action: Appointed Councilmember Hansen to the Countywide Drought Management Committee.

9. COMMENTS & REPORTS

- a. Council Correspondence
- b. City Council Comments & Reports
- c. City Manager’s Report

10. ADJOURNMENT - 8:01 PM

Amos Hoover, City Clerk