



## ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD OCTOBER 26, 2021

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.  
Please visit [www.cityofwillows.org](http://www.cityofwillows.org) for free PodBean recordings.

1. Mayor Domenighini called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Council Member Warren.
3. **Oath of Office:** City Clerk Tara Rustenhoven swore in newly appointed City Council Member Robert Griffith

#### **4. Roll Call:**

Council Members Present: Council Members Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent:

Staff Present: Interim City Manager Marti Brown, City Attorney David Ritchie, Library Director Jody Meza, and City Clerk Tara Rustenhoven

GCSO Staff Present: Sheriff Warren

5. **Changes to the Agenda:** No changes were made.

#### **6. Ceremonial Matters (Proclamations, Recognitions, Awards)**

- a. Mayor Domenighini presented the Veterans Day Proclamation to Barbara Laducer.

On behalf Barbara Laducer, member of the American Legion Auxiliary presented the City Council and City Clerk a Certificate of Appreciation, in recognition and appreciation of the outstanding service and assistance.

#### **7. Public Comment & Consent Calendar:**

Forrest Sprague-801 Applewood Way, provided written communication regarding previously submitted written communication back on April 5, 2021. Written communication will be added to the minutes.

Council Member Williams wanted clarification on whether or not written communication letters that are submitted, would be attached to the minutes.

- a. Approval of general checking, payroll & direct deposit check registers Z45235-Z45262, 38997-39010, 051597-051629.
- b. Approval of minutes of the September 28, 2021 Regular City Council Meeting, October 12, 2021 Special City Council Meeting, and October 12, 2021, Regular City Council Meeting.

#### **Action:**

Motion: Council Member Warren/Second: Vice Mayor Hansen

*Moved to approve the Consent Agenda as presented above and the following item(s).*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

**8. Presentations:**

a. Lisa Hunter gave a presentation for the Colusa Subbasin Groundwater Sustainability Plan.

**9 Discussion & Action Calendar:**

a. Authorize the Interim City Manager to increase the part-time Children’s Librarian salary from \$14.00-\$17.02 to \$16.21-\$19.70 per hour.

**Action:**

Motion: Council Member Williams/Second: Council Member Warren

*Moved to authorize the Interim City Manager to increase the part-time Children’s Librarian salary from \$14.00-\$17.02 to \$16.21-\$19.70 per hour.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

b. Authorize the Interim City Manager to execute a Memorandum of Understanding (MOU) with the County of Glenn for dispatch services for Fire and Emergency Medical Services (EMS) in an amount not to exceed \$30,000.

Council Member Warren recused herself from the meeting regarding this item.

**Action:**

Motion: Vice Mayor Hansen/Second: Council Member Griffith

*Moved to authorize the Interim City Manager to execute a Memorandum of Understanding (MOU) with the County of Glenn for dispatch services for Fire and Emergency Medical Services (EMS) in an amount not to exceed \$30,000.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN: Warren

c. Authorize the Interim City Manager to execute an agreement and contract with HdL Companies to manage the City of Willow’s business license program and services, as well as a business license ordinance tax and fee study, for an amount not to exceed \$32,000.

Jason Grant-Local Business Owner appreciates that council is finding ways of keeping this inhouse and not contracting out.

Lisa Davis agreed with what Mr. Grant had said.

**Action:**

Motion: Council Member Griffith/Second: Vice Mayor Hansen

*Moved to authorize the Interim City Manager to execute an agreement and contract with HdL Companies to*

*manage the City of Willow's business license program and services, as well as a business license ordinance tax and fee study, for an amount not to exceed \$32,000.*

The motion passed 4/1 carried by the following voice vote:

AYES: Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES: Williams

ABSENT:

ABSTAIN:

Interim City Manager suggested to Mayor Domenighini to switch item 10 and 11.

**11. Closed Session:**

Pursuant to Government Code Section §54954.3, the public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public Comments are generally restricted to three minutes.

a. Conference with Legal Counsel-Existing Litigation §54956.9, Name of Case: City of Willows v. Lucky B. Wyatt II Superior Court County of Glenn Case No. 21CV02682.

b. Public Employee Appointment (§54957) Title: City Manager

**Council recessed into closed session at 8:51 p.m.**

**Council reconvened into open session at 9:22 p.m.**

**Announcement of any action taken in closed session:**

Mayor Domenighini reported no reportable action and direction was given to staff.

**10. Comments & Reports:**

a. City Council Reports Comments: Council gave comments/reports on activities and various meetings they attended.

b. City Managers Report

- Wanted to notify Council that a State of City Infrastructure presentation will be at the November 23, 2021 City Council meeting.
- The Impact Fee annual Report has not been forgotten, is being worked on, and will be at a future meeting.
- City Staff is interested in painting the front offices of City Hall.

**12. Adjournment:**

The Meeting was adjourned at 9:23 p.m.

Dated: October 29, 2021

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Tara Rustenhoven, City Clerk