



SUMMARY MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD November 13, 2018

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Mayor Warren called the meeting to order at 7:00 p.m.

The meeting opened with the Pledge of Allegiance led by Council Member Yoder.

Roll Call:

Council Members Present: Council Members Williams, Yoder, Hansen, Vice Mayor Mello and Mayor Warren.

Council Members Absent:

Staff Present: Administrative Services Director Tim Sailsbery, Interim City Manager Wayne Peabody, Principal Planner Karen Mantele, City Clerk Tara Rustenhoven

Public Comment/ Written Communications: No public comments or written communications.

Consent Agenda:

- a. Approval of general checking, payroll & direct deposit check registers (36350-363401, Z09541-Z09570, 37660-37693).
- b. Approval of minutes of the Regular City Council meeting held on October 9th, 2018.
- c. Approval of minutes of the Regular City Council meeting held on October 23rd, 2018.

Mayor Warren pulled Item C for separate vote consideration (minutes for the October 23rd meeting) because she was absent from the meeting.

Williams commented on item b, a public comment made by Joyce Kasander regarding the run down commercial and residential buildings in the City.

Action:

Motion: Yoder/Second: Hansen

Moved to approve the Consent Agenda items a and b.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Yoder, Hansen, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

Action:

Motion: Williams/Second: Mello

Moved to approve the Consent Agenda item c.

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Yoder, Hansen, Vice-Mayor Mello

NOES:

ABSENT:

ABSTAIN: Mayor Warren

Ordinances:

a. Consider reading by title only, passing of the second reading, and adoption an ordinance entitled “An Ordinance of the City Council of the City of Willows California Amending the Development Agreement between California Land Investors, LLC and the City of Willows, Chaptered as Section 19.10.05 of the Willows Municipal Code.

Interim City Manager Peabody explained to Council that this is a second reading and there have been no changes since the first reading.

Action:

Motion: Hansen/Second: Yoder

Moved to approve the Ordinance be read by title only.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Yoder, Hansen, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

Action:

Motion: Hansen/Second: Mello

Moved to pass second reading and adopt the Ordinance titled “An Ordinance of the City Council of the City of Willows California Amending the Development Agreement between California Land Investors, LLC and the City of Willows, Chaptered as Section 19.10.05 of the Willows Municipal Code.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Yoder, Hansen, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

Regular Business:

a. By Motion, award the agricultural land lease contract to Roy Holzapfel and authorize the Administrative Services Director to negotiate the lease agreement.

Administrative Services Director Sailsbery let Council know that lease was originally a three year lease and two cycles ago changed to a five year lease. This lease was approved for bid by council in late September and was put out by public notice, we received 8 bids, and Roy Holzapfel being the highest bidder.

Council Member Williams wanted to know what the bid was from the previous lease.

Council Member Hansen commented on the current bid being good for the City.

Action

Motion: Yoder/Second: Williams

Moved by motion, to award the agricultural land lease contract to Roy Holzapfel and authorize the Administrative Services Director to negotiate the lease agreement.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Yoder, Hansen, Vice Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

- b. By Motion, award the contract for contract grant administration of 17-CDBG-12031 to 3Core Community Development Services.

Administrative Services Director Sailsbery reported the RFP was sent out and there were two responses. Sailsbery and Interim City Manager Peabody scored both proposals according to the RFP in the proposal. The overall scoring was in favor of 3Core/Community Development Services.

Williams commented, he liked that Sailsbery and Peabody did a scoring sheet.

Action

Motion: Hansen/Second: Yoder

Moved to award the contract for contract grant administration of 17-CDBG-12031 to 3Core Community Development Services and authorize Administrative Services Director to Interim City Manager to negotiate the service agreement.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Yoder, Hansen, Vice Mayor Mello

NOES: None

ABSENT: None

ABSTAIN:

c. By Motion, approve the number of Dispensary(ies) to be allowed and by Resolution, adopt new fees.

Principal Planner Karen Mantele brought to the council a follow up on the cannabis retail dispensaries in the City. She gave a brief summary of we're we came from and where we're at in this process. She also went over the RFP

Williams wanted to know if the fees we have are the same as our surrounding areas. Also had a concerned citizen of the setbacks of the dispensaries.

Council Member Hansen and Mayor Warren both agree with the item.

Action

Motion: Vice Mayor Mello/Second: Yoder

Moved to adopt a Resolution of the City Council of the City of Willows establishing fees associated with application for licenses to and operation of cannabis retail businesses within the City of Willows.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Yoder, Hansen, Vice Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

There was discussion on the number of dispensaries allowed, and by consensus the city will allow 2 dispensaries.

Sailsbery wanted to point out that the revenue source for the City has not put forth any sort of Marijuana tax on the ballot and our method of revenue is to be proposed revenue sharing by the project proponent as part of the RFP process.

d. By Motion, temporarily suspend enforcement of WMC 8.20.020

Due to the massive loss in the community of Paradise, City Manager Peabody requested temporary power, to *not* enforce Willows Municipal Code 8.20.020, which states that if a trailer or an RV is in the street for more than 48 hours it must be moved. Peabody requested the City have an Administrative Use Permit allowing families up to 60 to 90 days to adjust their loss.

Hansen agrees that this is the right thing to do.

Williams had concerns and discussion was made on the evacuee providing proof of residency. Williams was also concerned about the resources for proper dumping of the waste. Peabody explained there will be a portion on the Use Permit that states they are not allowed to dump

the grey water or black water. There are pump stations that will come out and pump for them and will have those resources available.

Vice Mayor Mello and Mayor Warren thanked city staff for being proactive in this matter.

Discussion was made on whether it be 60 or 90 days for the use permit and Council decided on 60 days.

Action

Motion: Yoder/Second: Williams

Moved by motion, temporarily suspend enforcement of WMC 8.20.020.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Yoder, Hansen, Vice Mayor Mello, Mayor

NOES:

ABSENT:

ABSTAIN:

Council/Staff Reports/Comments:

a. Staff Reports/Comments:

- Peabody commented on the leaf pick up.
- Also wanted to thank Admin staff Tim Sailsbery and Jane Collins with the help at the EOC over the weekend
- Sheriff Warren wanted to give a huge thank you to city Staff, Wayne, Tim and Jane for the help with the EOC and helping Butte County getting the shelter set up.
- Sheriff Warren went over the Monthly Report and wanted to formally introduce Jason Dahl as the new Undersheriff.
- Council Member Hansen commented having an excellent stats on the Monthly report.

b. City Council Reports/Comments:

Council Member Hansen

- Wanted to congratulate Undersheriff Dahl.
- Kudos to Public Works on the leaf pick up and the city lights around town.
- Announced the Museum's annual Christmas Open house on Dec13th from 5-7 p.m.

Council Member Williams

- Wanted to congratulate Larry Domenighini and Joe Flesher on becoming the new City Council members and also thank you to Randy King for running for City Council.
- Wanted to recognize Chief Peabody on his time spent over the weekend due to the fires.
- Williams daughter and family had to be evacuated due to the fire and his hearts go out to the families that lost everything.
- Commented on the new bus shelter put up by the Willows Rotary Club.
- November 11th attended the Veterans Ceremony.
- Went in the new Glenn Made store here in town located at Wood Street. They have a lot of handmade item and if you get a chance go and take a look.

Council Member Yoder

- Wanted to congratulate Larry Domenighini, who was present in the audience, on become a new Council Member.

Mayor Warren:

- November 11th attended the Veterans Ceremony. Was really happy to see Assemblyman Gallagher come and honor our veterans.
- November 13th attended the LAFCO meeting.
- Mayor Warren and Sheriff Warren went to Washington D.C. where they were invited to go the White House for a California Leaders Conference. While at the conference, President Trump made an appearance and spoke to them and thought it was really cool. She said it was a trip of a lifetime and The White House was phenomenal.

Vice Mayor Mello commented on the Flags down Wood Street.

Adjournment:

The Meeting was adjourned at 7:46 p.m.

Dated: November 15, 2018

Tara Rustenhoven, City Clerk