



## ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD NOVEMBER 24, 2020

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.

Please visit [www.cityofwillows.org](http://www.cityofwillows.org) for free PodBean recordings.

1. Mayor Warren called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Vice Mayor Domenighini.

### **3. Roll Call:**

Council Members Present: Council Members Flesher via telephone, Hansen via telephone, Vice Mayor Domenighini, Mayor Warren

Council Members Absent: Council Member Mello

Staff Present: Interim City Manager Wayne Peabody and City Clerk Tara Rustenhoven

### **4. Ceremonial Matters (Proclamations, Recognitions, Awards)**

Mayor Warren recognized the following proclamation.

- a. Pearl Harbor Remembrance Day

### **5. Public Comment/ Written Communications:**

Barbara LaDucer presented Fire Chief Peabody with flags and pins to be handed out to the emergency response team down at the Fire Department.

### **6. Consent Agenda:**

- a. Approval of general checking, payroll & direct deposit check registers 38772-38779, Z44521-Z44541 and Z44543-Z44545, 050606-050704.
- b. Approval of minutes of the Regular City Council Meeting held on November 10, 2020.

### **Action:**

Motion: Council Member Vice Mayor Domenighini/Second: Council Member Hansen

*Moved to approve the Consent Agenda as presented above and the following item(s).*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Flesher via telephone, Hansen via telephone, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT: Mello

ABSTAIN:

**7. Regular Business:**

a. By motion, adopt a resolution entitled; **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS AUTHORIZING THE INTERIM CITY MANAGER TO SIGN AND ACT ON THE CITY'S BEHALF IN ALL MATTERS PERTAINING TO THE CONSULTANT SERVICES AGREEMENT WITH HOUSING TOOLS AND ANY OTHER DOCUMENTS RELATED TO THE LEAP GRANT FUNDS.**

**Action:**

Motion: Vice Mayor Domenighini/Second: Council Member Flesher

*Moved to adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS AUTHORIZING THE INTERIM CITY MANAGER TO SIGN AND ACT ON THE CITY'S BEHALF IN ALL MATTERS PERTAINING TO THE CONSULTANT SERVICES AGREEMENT WITH HOUSING TOOLS AND ANY OTHER DOCUMENTS RELATED TO THE LEAP GRANT FUNDS.*

The motion passed unanimously 4/0 carried by the following roll call vote:

AYES: Flesher via telephone, Hansen via telephone, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT: Mello

ABSTAIN:

b. By motion, approve the Contract for Audit Services with Marcello & Company, CPA for one additional year (FYE June 30, 2020) with cost of services not to exceed \$29,000 for FYE June 30, 2020 and authorize the Interim City Manager to sign the contract.

**Action:**

Motion: Vice Mayor Domenighini/Second: Council Member Hansen

*Moved to approve the Contract for Audit Services with Marcello & Company, CPA for one additional year (FYE June 30, 2020) with cost of services not to exceed \$29,000 for FYE June 30, 2020 and authorize the Interim City Manager to sign the contract.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Flesher via telephone, Hansen via telephone, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT: Mello

ABSTAIN:

c. By motion, approve the Contract for Human Resource Services with Regional Government Services with cost of services not to exceed \$25,000 and authorize the Interim City Manager to sign the contract.

**Action:**

Motion: Vice Mayor Domenighini/Second: Council Member Flesher

*Moved to approve the Contract for Human Resource Services with Regional Government Services with cost of services not to exceed \$25,000 and authorize the Interim City Manager to sign the contract.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Flesher via telephone, Hansen via telephone, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT: Mello

ABSTAIN:

d. By motion, adopt a resolution entitled; **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPROVING A RECORDS RETENTION POLICY AND RETENTION SCHEDULES.**

**Action:**

Motion: Vice Mayor Domenighini/Second: Council Member Hansen

*Moved to adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPROVING A RECORDS RETENTION POLICY AND RETENTION SCHEDULES.*

The motion passed unanimously 4/0 carried by the following roll call vote:

AYES: Flesher via telephone, Hansen via telephone, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT: Mello

ABSTAIN:

**8. Council/Staff Reports/Comments:**

a. Staff Reports/Comments:

- The Glenn County Board of Supervisors has approved to increase the tipping fees to \$100.

b. City Council Reports Comments: Council gave comments/reports on activities and various meetings they attended.

**9. Closed Session:**

a. PUBLIC COMMENT: Pursuant to Government Code Section §54954.3, the public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session.

Public Comments are generally restricted to three minutes.

b. PUBLIC EMPLOYEE APPOINTMENT (CA Gov. Code § 54957) Title: Administrative Services Director.

Jeff Williams had questions regarding the Finance Director position and cost.

**Council recessed into closed session at 7:38 p.m.**

**Council reconvened into open session at 8:15 p.m.**

**Announcement of any action taken in closed session:**

Mayor Warren reported no reportable action.

**10. Adjournment:**

The Meeting was adjourned at 8:15 p.m.

Dated: November 30, 2020

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Tara Rustenhoven, City Clerk