



## ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD NOVEMBER 26, 2019

*Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.  
Please visit [www.cityofwillows.org](http://www.cityofwillows.org) for free PodBean recordings.*

Mayor Hansen called the meeting to order at 7:00 p.m.

The meeting opened with the Pledge of Allegiance led by Jose Hansen.

### **Roll Call:**

Council Members Present: Council Members Flesher, Domenighini, Vice Mayor Warren, Mayor Hansen

Council Members Absent: Council Member Mello

Staff Present: Interim City Manager Wayne Peabody, Administrative Services Director Tim Sailsbery, Principal Planner Karen Mantele, City Attorney Robert Hunt, City Clerk Tara Rustenhoven

GCSO Staff: Sheriff Richard Warren

### **Ceremonial Matters (Proclamations, Recognitions, Awards):**

Mayor Hansen recognized the following:

- a. Pearl Harbor Remembrance Day

### **Public Comment/ Written Communications:**

Jeff Williams, resident of Willows-wanted to thank the VFW for honoring Vern Roberts who recently passed. Also wanted to thank the Public Works Department for the leaf pick up.

### **Consent Agenda:**

- a. Approval of general checking, payroll & direct deposit check registers 37376-37466, Z10307-Z10367, 38327-38390.
- b. Approval of minutes of the Regular City Council Meeting held on October 22, 2019.
- c. Approval of minutes of the Special City Council Meeting held on October 24, 2019.
- d. Approve, by consent motion, appropriation of additional Supplemental Law Enforcement Services Funding and reduce General Fund Appropriation by the same amount.

**Action:**

Motion: Council Member Domenighini/Second: Council Member Flesher  
*Moved to approve the Consent Agenda as presented above and the following item(s).*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Flesher, Domenighini, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT: Mello

ABSTAIN:

Interim City Manager requested item 10 be moved after the Consent Agenda.

**Recess to Closed Session:**

a. PUBLIC COMMENT-Pursuant to Government Code Section §54954.3, the public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public Comments are generally restricted to three minutes.

b. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Gov. Code Section §54956.9:

Number of cases: 2

**Entered into closed session at 7:10 p.m.**

**Council reconvened into open session at 8:18 p.m.**

**Announcement of any action taken in closed session:**

Mayor Hansen reported no reportable action.

**Public Hearing:**

- a. Conduct a Public Hearing, consider reading by title only and passage of an Ordinance entitled;
  - i. "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS, REPEALING, REPLACING AND/OR AMENDING CERTAIN SECTIONS OF CHAPTER 15.15 OF THE CITY OF WILLOWS MUNICIPAL CODE, TO ADOPT BY REFERENCE AND AMEND CERTAIN PORTIONS OF THE 2019 CALIFORNIA FIRE CODES AND APPROVE THE LOCAL FINDINGS AS SET FORTH IN THE CODES WITH THE REMAINING SECTIONS CURRENTLY IN PLACE TO REMAIN UNCHANGED".

**Public Hearing opened at 8:22 p.m.**

**Public Hearing closed at 8:22 p.m.**

**Action:**

Motion: Council Member Domenighini/Second: Council Member Flesher  
*Moved to approve the ordinance next in line be read by title only.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Flesher, Domenighini, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT: Mello

ABSTAIN:

**Action:**

Motion: Council Member Domenighini /Second: Council Member Flesher

*Moved to approve the passage of an ordinance entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS, REPEALING, REPLACING AND/OR AMENDING CERTAIN SECTIONS OF CHAPTER 15.15 OF THE CITY OF WILLOWS MUNICIPAL CODE, TO ADOPT BY REFERENCE AND AMEND CERTAIN PORTIONS OF THE 2019 CALIFORNIA FIRE CODES AND APPROVE THE LOCAL FINDINGS AS SET FORTH IN THE CODES WITH RE REMAINING SECTIONS CURRENTLY IN PLACE TO REMAIN UNCHANGED".*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Flesher, Domenighini, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT: Mello

ABSTAIN:

b. Conduct a Public Hearing, and following closure, by motion, consider reading by title only and passage of an Ordinance entitled;

- i. "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS, REPEALING, AMENDING, AND/OR CREATING SPECIFIC SECTIONS OF CHAPTER 15; SUB SECTIONS 15.10, 15.11, 15.20, 15.30, 15.35, 15.50, 15.55, 15.60, 15.70, 15.75, 15.80, 15.85, 15.90, 15.91, AND 15.95 OF THE CITY OF WILLOWS MUNICIPAL CODE, AND TO ADOPT BY REFERENCE AND AMEND CERTAIN PORTIONS OF THE 2019 CALIFORNIA BUILDING STANDARD CODES".

**Open public hearing at 8:27 p.m.**

**Closed public hearing at 8:27 p.m.**

**Action::**

Motion: Council Member Domenighini/Second: Council Member Flesher

*Moved to approve the ordinance next in line be read by title only.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Flesher, Domenighini, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT: Mello

ABSTAIN:

**Action:**

Motion: Council Member Domenighini /Second: Council Member Flesher

*By motion, the passage of the first reading of and ordinance entitled; "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS, REPEALING, AMENDING, AND/OR CREATING SPECIFIC SECTIONS OF CHAPTER 15; SUB SECTIONS 15.10, 15.11, 15.20, 15.30, 15.35, 15.50, 15.55, 15.60, 15.70, 15.75, 15.80, 15.85, 15.90, 15.91, AND 15.95 OF THE CITY OF WILLOWS MUNICIPAL CODE, AND TO ADOPT BY REFERENCE AND AMEND CERTAIN PORTIONS OF THE 2019 CALIFORNIA BUILDING STANDARD CODES".*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Flesher, Domenighini, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT: Mello

ABSTAIN:

**Regular Business:**

- a. Staff recommends Council receive the staff report, discuss and provide comments on the single-family residential design guidelines.

Council had discussion and gave their comments on the single-family residential design guidelines.

- b. Review and accept the General Plan Progress staff report and direct staff to forward to the Governor's Office of Planning and Research (OPR) and the State Department of Housing and Community Development (HCD) as required by Government Code Section §65400.

**Action:**

Motion: Vice Mayor Warren/Second: Council Member Domenighini

*Moved to accept the General Plan Progress and direct staff to forward to the Governor's Office of Planning and Research (OPR) and the State Department of Housing and Community Development (HCD) as required by Government Code Section §65400.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Flesher, Domenighini, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT: Mello

ABSTAIN:

- c. By motion, approve the Term Sheet for lease financing of the Ahrens-Fox Fire Engine by BCI Capital Management and authorize the Administrative Services Director to sign the Term Sheet.

**Action:**

Motion: Vice Mayor Warren/Second: Council Member Flesher

*Moved to approve the Term Sheet for lease financing of the Ahrens-Fox Fire Engine by BCI Capital Management and authorize the Administrative Services Director to sign the Term Sheet.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Flesher, Domenighini, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT: Mello

ABSTAIN:

**Council/Staff Reports/Comments:**

a. Staff Reports/Comments:

- Fire dispatch has officially moved to TGU as of November 21<sup>st</sup>. Best avenue for the best service and response is to call 911 and not the fire station.
- City Hall will be closed for the Thanksgiving Holiday Thursday and Friday. Happy Thanksgiving.

b. City Council Reports Comments: Council gave comments/reports on activities and various meeting they attended.

Mayor Hanson announced for Barbara Laducer that the Wreath's Across America will have a ceremony on December 14<sup>th</sup> and 9:00 a.m.

**Adjournment:**

The Meeting was adjourned at 9:14 p.m.

Dated: December 5, 2019

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Tara Rustenhoven, City Clerk