



## ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD DECEMBER 14, 2021

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.

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1. Mayor Domenighini called the meeting to order at 6:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Vice Mayor Hansen.

### **3. Roll Call:**

Council Members Present: Council Members Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent: Council Member Warren

Staff Present: City Manager Marti Brown, City Attorney David Ritchie, Principal Planner Karen Mantele, Fire Chief Nathan Monck, and City Clerk Tara Rustenhoven

**4. Changes to the Agenda:** No changes were made.

**5. Public Comment & Consent Calendar:** No public comments or written communications.

### **Consent Calendar**

- a. Approval of general checking, payroll & direct deposit check registers Z45324-Z45349, 39043-39054, 051696-051749.
- b. Approval of minutes of the Special Meeting held on November 23, 2021 and the Regular City Council Meeting held on November 23, 2021

### **Action:**

Motion: Vice Mayor Hansen/Second: Council Member Griffith

*Moved to approve the Consent Calendar as presented above and the following item(s).*

The motion passed unanimously 4/0 carried by the following roll call vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT: Warren

ABSTAIN:

### **c. Rezone/GPA (Fleming) 2<sup>nd</sup> Reading**

Adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPROVING AN AMENDMENT TO THE GENERAL PLAN LAND USE MAP (FILE#GPA-21-01) AND REDESIGNATE ONE 14,810 SF PARCEL FROM LIGHT MANUFACTURING TO OFFICE AND PROFESSIONAL AND MODIFY THE ZONING MAP (FILE#RZ-21-01) TO REZONE ONE 14,810 SF PARCEL FROM ML (LIGHT MANUFACTURING) TO RP (RESIDENTIAL PROFESSIONAL) FOR PROPERTY LOCATED AT 345 E. LAUREL STREET ASSESSORS PARCEL NUMBER 003-121-007.

### **d. Waste Management Service Fee Adjustments-Consumer Price Index Period**

Adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS TO CHANGE THE CONSUMER PRICE INDEX (CPI) PERIOD TO OCTOBER 1 OF THE PRIOR YEAR THROUGH SEPTEMBER 30 OF THE CURRENT YEAR IN THE MASTER FRANCHISE AGREEMENT WITH U.S.A WASTE OF CALIFORNIA, INC.

**e. Annual U.S.A. Waste of California, Inc Franchise Rate Adjustment**

Adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS ADOPTING THE 2021-22 ANNUAL RATE REVIEW AND CONSUMER PRICE INDEX (CPI) RATE ADJUSTMENT.

**f. Update Fire Fighter/Fire Engineer and Temporary Fire Fighter/Fire Engineer Job Classifications**

Adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS AUTHORIZING THE FIRE CHIEF TO UPDATE AND AMEND FIREFIGHTER/ENGINEER AND TEMPORARY FIREFIGHTER/ENGINEER JOB CLASSIFICATIONS TO REFLECT CURRENT INDUSTRY TERMINOLOGY.

**g. Cal Water Firefighter Assistance Grant**

Adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO ACCEPT \$25,000 OF FIREFIGHTER ASSISTANCE GRANT FUNDS AND EXECUTE ALL AGREEMENTS BETWEEN THE CALIFORNIA WATER SERVICE AND THE CITY OF WILLOWS.

**6. Discussion & Action Calendar:**

**a. Receive nominations and appoint a Mayor and Vice Mayor Elections for 2022.**

**MAYOR NOMINATIONS**

Council Member Williams nominated Larry Domenighini for Mayor 2022.

**VICE MAYOR NOMINATIONS**

Council Member Griffith nominated Gary Hansen for Vice Mayor 2022.

It was unanimous 4/0 by the council to appoint Larry Domenighini as Mayor 2022 and Gary Hansen as Vice Mayor 2022.

**b. Discuss and appoint Councilmembers to Committees, Commissions and Boards for the 2022 calendar year.**

The following appointments were determined by the City Council.

**c. Planning Commission Appointments**

Consider the recommendation of the Council appointment subcommittee of Mayor Domenighini and Councilmember Warren to appoint to the Planning Commission, Hilgard Muller to the two-year term ending December 31, 2023, and Kellie Burt and Lorri Pride to the four-year term ending December 31, 2025. Mayor Domenighini presented this item.

**Action:**

Motion: Vice Mayor Hansen/Second: Council Member Griffith

*Moved to consider the recommendation of the Council appointment to appoint to the Planning Commission, Hilgard Muller to the two year term ending December 31, 2023 and Kelli Burt and Lorri Pride to the four-year term ending December 31, 2025..*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT: Warren

ABSTAIN:

**d. Library Board of Trustees Vacancy**

Elect a two-council member subcommittee to review applications, conduct interviews and return to the full council with a recommendation for appointment to the Library Board of Trustees to fill the remaining term, vacated by Councilmember Griffith, that is scheduled to expire on June 30, 2023.

By consensus, Robert Griffith and Larry Domenighini will serve on the subcommittee to appoint one member to the Library Board of Trustees.

**New deadline for applications will be extended to January 13, 2022 and appoint on January 25th meeting.**

**e. Coronavirus Premium Pay for Essential City Employees**

By motion, authorize the City Manager, or her designee, to issue premium pay for essential city employees in a total not to exceed \$50,000 to both current and former employees who are or have been employed with the City since March 13, 2020.

**Action:**

Motion: Council Member Griffith/Second: Vice Mayor Hansen

*Moved to approve a resolution to authorize the City Manager, or her designee, to issue premium pay for essential city employees in a total not to exceed \$50,000 to both current and former employees who are or have been employed with the City since March 13, 2020.*

The motion passed unanimously 4/0 by the following roll call vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT: Warren

ABSTAIN:

**7. Comments & Reports:**

a. Staff Reports/Comments:

- City Council Reports Comments: Council gave comments/reports on activities and various meetings they attended.

b. City Manager's Report

- City Attorney announced that starting December 15<sup>th</sup> there will be a mask mandate for all City Hall.

**8. Adjournment:**

The Meeting was adjourned at 6:53 p.m.

Dated: December 30, 2021

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Tara Rustenhoven, City Clerk