



Willows City Council Meeting Action Minutes February 14, 2023

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

City Council
Rick Thomas, Mayor
David Vodden, Vice-Mayor
Jeff Williams, Councilmember
Gary Hansen, Councilmember
Casey Hofhenke, Councilmember

City Manager
Marti Brown

City Clerk
Louis Ósémwegie

1. CALL TO ORDER – 6:00 PM

2. PLEDGE OF ALLEGIANCE

Mayor Thomas and Vice Mayor Vodden; Councilmembers Hansen, Williams, and Hofhenke, led the Pledge of Allegiance.

3. ROLL CALL

Councilmembers Present: Mayor Rick Thomas, Vice-Mayor Vodden, and Councilmembers Williams, Hansen, and Hofhenke.

4. CHANGES TO THE AGENDA

City Manager, Marti Brown recommended that agenda Item 8a (Power Purchase Agreement and Lease Agreement for Solar Panel Project) be heard before Item 7, Public Hearing.

Councilmember Williams pulled Items 6c. (Acquisition of a New ¾ Ton Flat Bed Pickup), and 6d, (Acquisition of Two (2) Side-By-Side Utility Vehicles) for discussion.

5. CLOSED SESSION

a. Conference with Real Property Negotiators (§ 54956.8)

Property: APN: 017-170-050-000.

Action: No reportable action.

b. Public Employee Appointment (§ 54957)

Title: City Attorney.

Action: No reportable action.

6. PUBLIC COMMENT & CONSENT CALENDAR FORUM

Public Comment:

Manuel Moreno and partner, Residents.

Consent Calendar:

Passed a motion to adopt the Consent Calendar in one motion. (Unanimous).

Moved/Seconded: Vice Mayor Vodden and Councilmember Hansen.

Yes: Councilmembers Williams, Hansen, Hofhenke, and Vice-Mayor Vodden and Mayor Thomas.

a. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

b. Minutes Approval

Action: Approved minutes of the January 24, 2023, City Council meeting.

c. Acquisition of a New ¾ Ton Flat Bed Pickup

Action: Authorized purchasing flexibility of a ¾ ton truck during a time of continued supply chain issues per the approved budget, and allowed staff to purchase a truck that satisfied the needs of the Department as soon as possible without soliciting three competitive bids per the Municipal Code.

d. Acquisition of Two (2) Side-By-Side Utility Vehicles

Action: Authorized the purchase of two (2) new side-by-side utility vehicles in accordance with the Willows Municipal Code for a total amount of \$23,395 (Attachment 1).

Moved/Seconded: Councilmember Williams and Vice Mayor Vodden.

Yes: Councilmembers Williams, Hansen, Hofhenke, and Vice-Mayor Vodden and Mayor Thomas.

e. Landscaping and Lighting Special Assessment District

Action: Adopted Resolution 65-2023 appointing Coastland Civil Engineering as the Engineer of Work for the City of Willows Landscaping and Lighting Special Assessment District; and directed the preparation of the Annual Engineer's Report for FY 2023-24.

f. City Donation to the Willows Chamber of Commerce

Public Comment:

Jalen Millen, Willows Chamber of Commerce.

Action: Authorized the City Manager to donate \$5000 to the Willows Chamber of Commerce.

Moved/Seconded: Mayor Thomas and Councilmember Hansen.

Yes: Councilmembers Williams, Hansen, Hofhenke, and Vice-Mayor Vodden and Mayor Thomas.

7. **PUBLIC HEARING**

a. **Approval of Cannabis Business License for Sundial Collective Willows**

Action: Adopted Resolution 66-2023 issuing a business license to Sundial Collective Willows.

Moved/Seconded: Councilmember Hansen and Vice Mayor Vodden.

Yes: Councilmembers Williams, Hansen, Hofhenke, and Vice-Mayor Vodden and Mayor Thomas.

b. **Approval of Housing Element Update 2021-2029**

Action: Reviewed and approved the final 2021-2029 Housing Element Update and adopted Resolution 67-2023.

8. **DISCUSSION & ACTION CALENDAR**

a. **Power Purchase Agreement and Lease Agreement for Solar Panel Project**

Action: Moved forward, and continued to the City Council Special Meeting of February 21, 2023.

Moved/Seconded: Councilmembers Williams and Hofhenke.

Yes: Councilmembers Hansen, Williams, and Hofhenke, and Vice-Mayor Vodden and Mayor Thomas.

b. **Urgent Street Repair Project – Green and Jefferson Streets**

Public comment:

Bob Fausto, Resident.

Action: Adopted Resolution 68-2023, authorizing the City Manager, or her designee, to execute a contract with All-American Construction, Inc. for urgent street repairs on Green and Jefferson Streets for a not-to-exceed amount of \$65,000.

Moved/Seconded: Vice Mayor Vodden and Councilmember Hansen

Yes: Councilmembers Hansen, Williams, and Hofhenke and Vice Mayor Vodden and Mayor Thomas.

c. **Facilities Use Agreement with Willows Unified School District for the 2023 Summer Use of the District’s Swimming Pool**

Public comment:

Sharon Ponciano.

Action: Authorized the City Manager, or her designee, to execute a Facilities Use Agreement with the Willows Unified School District to use the School District’s pool during the summer swim season of 2023 for an amount not to exceed \$15,000.

Moved/Seconded: Councilmembers Hansen and Williams.

Yes: Councilmembers Williams, Hansen and Hofhenke, and Vice-Mayor Vodden and Mayor Thomas.

9. COMMENTS & REPORTS

- a. Council Comments and Reports.
- b. Council Correspondence – None.

10. ADJOURNMENT – 8:56 PM

Dated: February 23, 2023

Tara Rustenhoven, Deputy City Clerk