



Willows City Council Regular Meeting Action Minutes

March 11, 2025
Willows City Hall
6:00 PM

City Council
Evan Hutson, Mayor
Rick Thomas, Vice Mayor
Matt Busby, Council Member
Gary Hansen, Council Member
Lorri Pride, Council Member

City Manager
Marti Brown

City Clerk
Karleen Price

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

1. CALL TO ORDER – 6:01 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Present: Mayor Hutson, Councilmembers Busby, Hansen, and Pride

Councilmembers Absent: Vice Mayor Thomas

4. CHANGES TO THE AGENDA

Item 7a. Staff advised the Council that Carol Lemenager was unable to attend and present. Tammy and Rick Pfifer accepted the Letter of Support.

5. PRESENTATION

a. Annual Fire Department Presentation

Action: Received the presentation of the Willows Fire Department's 2024 Annual Report and 2025 Planned Projects.

6. PUBLIC COMMENT & CONSENT CALENDAR FORUM

Public Comment Open: 7:05PM, Closed 7:12PM

- i. Public Comment #1: Brian Ramos, Friends of the Library
- ii. Public Comment #2: Doug Ross, Valley Mirror

a. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

b. Minutes Approval

Action: Approved February 25, 2025, meeting minutes.

- c. **Jensen Park - Automated Softball Field Lights**
Action: Authorized the City Manager to purchase automated lighting equipment from MUSCO and procure a licensed contractor to install the lighting equipment at the Jensen Park East and West Softball Fields in an amount not to exceed \$37,730.
- d. **Lease of City Owned Property - Construction Staging**
Action: Authorized the City Manager to execute a Temporary Construction Easement with Pacific Gas & Electric Company to lease two city owned parcels on the corner of Butte and French Streets (APN: 005-363-009 and 005-363-010) for \$1880 per month for construction staging.
- e. **Local Responsibility Area (LRA) Fire Hazard Severity Zone Map**
Action: Introduced Ordinance 764-2025 to designate Fire Hazard Severity Zones, by title only and waived the first reading.
- f. **Letter of Support – Enhanced Enforcement Against Copper Wire Theft**
Action: Approved a letter of support for AB 476 – Enhanced Enforcement Against Copper Wire Theft.
- g. **Letter of Support – Improving Advanced Clean Fleets Regulation**
Action: Approved a letter of support for of SB 496 – Improving Advanced Clean Fleets Regulation.
- h. **Letter of Support – Critical Infrastructure Grants**
Action: Approved a letter of support for SB 74 – Critical Infrastructure Grants.

Motion to approve item a, b, c, d, e, f, g, and h on the consent calendar.

Moved/Seconded: Councilmember Pride and Councilmember Hansen

Yes: Mayor Hutson, Councilmembers Busby, Hansen, and Pride

No: None

Absent: Vice Mayor Thomas

7. DISCUSSION AND ACTION CALENDAR

- a. **Purple Heart Trail**
Action: Received update from staff, adopted Resolution 09-2025, and approved a Letter of Support to install Purple Heart Trail signage on California Highway 162.

Moved/Seconded: Councilmember Hansen and Councilmember Busby
Yes: Mayor Hutson, Councilmembers Busby, Hansen, and Pride
No: None
Absent: Vice Mayor Thomas
- b. **2025 Street Banner Program**

Action: Received update from staff, reviewed Street Banner design options, approved Option B with final design adjustments, and authorized the City Manager to execute the 2025 Street Banner Program.

8. COMMENTS & REPORTS

a. Council Correspondence

b. City Council Comments & Reports

Councilmember Busby provided an update on the activities of the Glenn County Waste Management Regional Agency.

Councilmember Pride provided an update on the activities of the Planning Commission and retracted her request to consider temporarily suspending the Planning Commission.

Councilmember Hansen provided updates on the Public Safety Committee and the Glenn Groundwater Authority.

Mayor Hutson provided an update on the Local Agency Formation Committee (LAFCO).

c. City Manager's Report

No report.

8. CLOSED SESSION

a. Conference with Legal Counsel - Anticipated Litigation (§54956.9(b))

Report Out: Received information and directed City Staff.

9. ADJOURNMENT – 7:43PM

Karleen Price, City Clerk