



## ACTION MINUTES OF THE WILLOWS PLANNING COMMISSION REGULAR MEETING HELD MARCH 18, 2020

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled Planning Commission Meeting.

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1. Chair Griffith called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Chair Griffith.

3. **Roll Call:**

Commissioners Present: Griffith, Hansen, Woods, Owens, Muller

Absent:

Staff Present: Maria Ehorn, Minute Clerk; Wayne Peabody, Interim City Manager, Tara Rustenhoven, City Clerk

4. **Public Comment/ Written Communications:** Paul Hill spoke regarding his property located at 337 N Lassen. He wants to be able to market it as a residential use.

5. **Consent Agenda:**

- a. Approval of minutes of the Regular Planning Commission meeting held on February 19, 2020.

**Action:**

Motion: Commissioner Woods/Second: Vice Chair Hansen

*Moved to approve the minutes of Regular Planning Commission meeting as presented.*

The motion passed 5/0 carried by the following voice vote:

AYES: Griffith, Hansen, Woods, Owens, Muller

NOES:

ABSENT:

ABSTAIN:

6. **REGULAR BUSINESS AGENDA/PUBLIC HEARING(S)**

- a. Staff recommends Commission receive the staff report, discuss and upon conclusion, consider the adoption of the attached resolution for Tentative Parcel Map, File #TPM-19-01

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS RECOMMENDING TO THE CITY COUNCIL APPROVAL OF THE MALIGNAGGI TRUST TENTATIVE PARCEL MAP (#TPM-19-01) FOR THE SUBDIVISION OF ONE PARCEL INTO ONE PARCEL AND A REMAINDER PARCEL FOR PROPERTY LOCATED AT 655 PACIFIC AVENUE, ASSESSORS PARCEL NUMBER 005-330-003.**

7:15 pm Chair Griffith opened the public hearing.

7:16 pm Chair Griffith closed the public hearing.

Motion: Vice Chair Hansen/Second: Commissioner Woods

*Moved to approve the nomination of Commissioner Griffith as Chair.*

The motion passed 5/0 carried by the following voice vote:

AYES: Griffith, Hansen, Woods, Owens, Muller

NOES:

ABSENT:

ABSTAIN:

- b. Housing Element Annual Progress Report/A review and discussion regarding the City of Willows Housing Element Year End Review for period from January 1, 2019 to December 31, 2019.

7:22 pm Chair Griffith opened the public hearing.

7:22 pm Chair Griffith closed the public hearing.

**Action:**

Motion: Vice Chair Hansen/Second: Commissioner Woods

*Moved to recommend sending the Annual Housing Report, as is, on to the City Council.*

The motion passed 5/0 carried by the following voice vote:

AYES: Griffith, Hansen, Woods, Owens, Muller

NOES:

ABSENT:

ABSTAIN:

**7. COMMISSION/STAFF REPORTS/COMMENTS:**

- a. Staff Reports/Comments: Interim City Manager, Wayne Peabody, gave brief update/status of upcoming and ongoing projects.
- b. Commission Reports/Comments: Commissioners gave comments/reports on activities and various meetings they attended.

**8. ADJOURNMENT:**

The meeting was adjourned at 7:28 p.m.

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**BOB GRIFFITH – Chair**

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**Maria Ehorn – Minute Clerk**