



SUMMARY MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD APRIL 10, 2018

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Mayor Warren called the meeting to order at 7:00 p.m.

The meeting opened with the Pledge of Allegiance led by Interim City Manager Wayne Peabody.

Roll Call:

Council Members Present: Council Members Yoder, Williams, and Hansen, Vice-Mayor Mello and Mayor Warren.

Council Members Absent: None.

Staff Present: Interim City Manager Wayne Peabody, Administrative Services Director Tim Sailsbery, Community Development Services Director Steve Soeth.

Public Comment/ Written Communications: None at this time.

Consent Agenda:

- a. Approval of general checking, payroll & direct deposit check registers (35712-35742, Z09082-Z09108, 37304-37335).
- b. Approval of minutes of the Regular City Council Meeting held on March 27, 2018.

Mayor Warren requested that the minutes be corrected in the 1st sentence to reflect that Mayor Warren called the meeting to order.

Action:

Motion: Council Member Yoder /Second: Council Member Hansen

Moved to approve the Consent Agenda above with the correction from Mayor Warren and the following item(s). The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

Regular Business:

- a. Consider the approval of the attached resolution;
 - I. By motion, approve and authorize the Mayor to sign the Subdivision Improvement Agreement associated with the South Willows Commercial/Industrial Center Phase 1 Development.

Interim City Manager Peabody introduced the topic sharing as the City moves forward with the EDA project, part of the next phase is to adopt the map. By state code we also have to have a subdivision agreement in place along with APN's allowing someone to agree to install infrastructure. This agreement is unique in that it is funded from the EDA funding and the over the counter grant. What makes the grant unique, is that if for some reason the funds fell through the City does not have the rights to it. The agreement was drafted by our City Attorney and Engineer.

Council Member Hansen gave thanks to the City Attorney for his work on this project.

Council Member Williams said he had the compliments although also wanted to give praise to the City Engineer as well. He then asked Interim City Manager if the only responsibility of the City would be sewer and storm drains. Mr. Peabody replied that if the EDA grant were to go away than it would fall back on the land developer to install.

Action:

Motion: Council Member Hansen /Second: Council Member Yoder
Moved to approved and authorize the Mayor to sign the Subdivision Improvement Agreement associated with the South Willows Commercial/Industrial Center Phase 1 Development.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

- II. By motion, approve the Final map for the South Willows Commercial/Industrial Center Phase 1 Final Map.

Action:

Motion: Council Member Hansen /Second: Council Member Williams
Moved to approve the Final map for the South Willows Commercial/Industrial Center Phase 1 Final Map.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

- b. Consider the approval of the attached resolution incorporating the 2018-19 Budget a list of Projects Funded by SB1: The Road Repair and Accountability Act and to Appropriate said funds.

Community Services Director Soeth introduced the topic sharing with Council that all detail was clearly stated and explained within the agenda item and that he was here if they needed.

Council Member Hansen shared he felt this was a good plan going forward and good work.

Council Member Williams ask Community Development Services Director if this does not tag off the resolution that was passed on March 14th for the Sycamore Street. Mr. Soeth replied, Different projects different funding stream. Carried over funds will also be used.

Council Member Williams then shared, concerns about lifting sidewalks from trees. He then acquired information about the City tree list. Suggesting that maybe the City eliminate some of the problem trees so that we do not continue to have these problems.

Mayor Warren than shared while she was on the Planning Commission, they had went through the tree list for this very problem and has eliminated the trees that caused these kinds of issues.

Action:

Motion: Council Member Yoder /Second: Council Member Hansen
Moved to approve approval of the attached resolution incorporating the 2018-19 Budget a list of Projects Funded by SB1: The Road Repair and Accountability Act and to appropriate said funds.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

- c. Consider the approval of the attached resolution requesting a grant from the United States Department of Agriculture (USDA) Rural Business Development Grant (RBDG) for a Biomass Cogeneration feasibility study and business case development for the City of Willows.

Interim City Manager Peabody introduced this item sharing that the staff was before the Council with an outside of the box thought pattern. Sharing the City may have an opportunity in our general area with materials that surround us. After some research, there is the possibility that walnut hulls and shells can be burnet to produce energy. So what is before the council today is a grant from USDA that look very favorable on this type of application. The City hopes to use these powers generated for cold storage, waste water treatment plant, etc.

Council Member Williams questioned the item, pointing out there is a 12,000.00 match stated in the item. Asking The City Manager to explain. Mr. Peabody replied, it's based off of wages just as the City did with the Cold Storage.

Council Member Yoder shared it is times of the future and that he felt this was a good idea.

Council Member Mello shared there was going to be no waste soon on everything that we grow.

Council Member Hansen expressed it was a good plan and goes hand and hand with the Cold Storage.

Mayor Warren then closed with this is the perfect thing for our community.

Mrs. Samons of Glenn County then approved the podium sharing with Council that this is one more step in master plan in green waste! There is a lot of interest in Food Manufacturing interested within Willows.

Council Member Williams asked Mrs. Samons, what kind of job creation this would bring? Mrs. Samons respond with it depends on the size, the biomass not as much. The associate plants would be what brings that jobs. They look to bring in 20-30 jobs on average that way the jobs can be more sustainable.

Action:

Motion: Council Member Hansen /Second: Council Member Williams

Moved to approve the attached resolution requesting a grant from the United States Department of Agriculture (USDA) Rural Business Development Grant (RBDG) for a Biomass Cogeneration feasibility study and business case development for the City of Willows.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

- d. Staff seeks Council direction regarding the future organization structure of the Recreation Department.

Administrative Services Director Sailsbery introduced the topic asking Council for direction regarding the future of the Recreation Department after the retirement of Carol Lemenager.

Giving the Council three options that staff had come up with.

Option 1: Create a special district that would require tax payers a parcel tax to fund the district.

Option 2: Leave the Program as is. Hiring a full time Recreation Coordinator.

Option 3: Hire multiple part-time employees to sustain the Recreation Department.

Council Member Hansen shared he felt there was more important items such as emergency dispatch and transportation to place on the ballot. He then shared he felt as though the option 2 follows with the original map that City Manager had given to Council at an earlier date.

Council Member Mello shared he felt option 2 would be the best interest of the City.

Council Member Yoder expressed that he liked option #1 to help/encourage people to get involved. But at this time he felt option #2 would be best.

Council Member Williams shared that he felt option #1 would have a difficult time passing through the voter and option #2 would be best.

Council Member Warren shared that time was not on our side and she agreed with her fellow Council Members that option #2 would be best.

Vince Holvik (Willows Citizen) approached the podium and shared that he understood Council concerns for the ambulance need but not to throw out the idea of option #1 of a special district. Explaining that everything costs money and there are a lot of needs within the Recreation Department that takes a lot of up keep.

By Consensus, Council directed staff to move forward with option #2.

Council/Staff Reports/Comments:

a. Staff Reports/Comments:

Community Development Services Director Soeth shared that the annual Community Clean-Up Day would be held on Saturday, June 23rd, from 8:00am to 12:00pm. The event will be held at 1600 S. Tehama Street (Hwy99) Willows. (Behind the Waste Water Treatment Plant)

b. City Council Reports/Comments:

Council Member Hansen:

- Glenn Ground Water Meeting, routine business was discussed. A Highlight for the City was the budget numbers remain the same at about 10 thousand. The Cities share will be about 6-7 thousand giving a total of about 16-17 thousand.
- Had a fun time participating in the Fish and Wild Life Judging the Junior Duck Stamp. Sharing it was an honor judging 2,336 pieces of art. Awarding 100 winners! He went on sharing great compliments to the talents these students have.

Council Vice-Mayor Mello:

- It is nice that the Sheriff Department has put the new radar gun to work. He expressed he has had citizens approach him venting.

Council Member Williams:

- Attended the Cities and Counties Economic Development Committee on March 29th. He will have more to report after minutes are published.
- Complimented Council Member Hansen for his efforts he has for this City.

- Requested that staff modify the weed abatement to be in coordination with the annual clean up.

Mayor Warren:

- Attended the LAFCO meeting, routine business with some things coming down the pipe.

Adjournment:

The Meeting was adjourned at 7:47 PM.

Dated: April 11, 2018

Robyn Johnson, City Clerk