



ACTION MINUTES OF THE WILLOWS PLANNING COMMISSION REGULAR MEETING HELD APRIL 15, 2020

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled Planning Commission Meeting.
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1. Chair Griffith called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Commissioner Owens.

3. **Roll Call:**

Commissioners Present: Griffith, Hansen, Woods, Owens, Muller

Absent:

Staff Present: Maria Ehorn, Minute Clerk; Wayne Peabody, Interim City Manager,

Public Comment/ Written Communications: No public comments or written communications.

4. **Consent Agenda:**

- a. Approval of minutes of the Regular Planning Commission meeting held on March 18, 2020.

Action:

Motion: Commissioner Woods/Second: Commissioner Owens

Moved to approve the minutes of Regular Planning Commission meeting as presented.

The motion passed 5/0 carried by the following voice vote:

AYES: Griffith, Hansen, Woods, Owens, Muller

NOES:

ABSENT:

ABSTAIN:

5. **PUBLIC HEARING(S)**

- a. Staff recommends Commission receive the staff report, discuss and upon conclusion, consider the adoption of the attached resolution for Use Permit, File #UP-20-03.

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS APPROVING A USE PERMIT APPLICATION (#UP-20-03) FOR ALAN SINCLAIR TO ESTABLISH AN EXERCISE BUSINESS (NORCAL SPORTS) OCCUPYING A 2800 SF AREA WITHIN AN EXISTING COMMERCIAL BUILDING FOR PROPERTY LOCATED AT 112 W. WOOD STREET, ASSESSORS PARCEL NUMBER 003-021-004.

7:05 pm Chair Griffith opened the public hearing.

7:06 pm Chair Griffith closed the public hearing.

Motion: Vice Chair Hansen/Second: Commissioner Muller

Moved by motion to approve the next resolution in line entitled, a resolution of the Planning Commission of The City of Willows approving a use permit application (#up-20-03) for Alan Sinclair to establish an exercise business (Norcal Sports) occupying a 2800 sf area within an existing commercial building for property located at 112 W. Wood Street, Assessor's Parcel Number 003-021-004.

The motion passed 5/0 carried by the following voice vote:

AYES: Griffith, Hansen, Woods, Owens, Muller

NOES:

ABSENT:

ABSTAIN:

6. COMMISSION/STAFF REPORTS/COMMENTS:

- a. Staff Reports/Comments: Interim City Manager, Wayne Peabody, gave brief update/status of upcoming and ongoing projects.
- b. Commission Reports/Comments: Commissioners gave comments/reports on activities and various meetings they attended.

7. ADJOURNMENT:

The meeting was adjourned at 7:15 p.m.

Robert Griffith – Chair

Maria Ehorn – Minute Clerk