



**ACTION MINUTES OF THE WILLOWS PLANNING COMMISSION
REGULAR MEETING HELD APRIL 17, 2019**

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled Planning Commission Meeting.
Please visit www.cityofwillows.org for free PodBean recordings.

1. Chair called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Commissioner Woods
3. **Roll Call:**

Commissioners Present: Griffith, Hansen, Woods, Owens

Absent: White

Staff Present: Karen Mantele, Planner; Maria Ehorn, Minute Clerk

4. **Agenda Review:** No changes.
5. **Public Comment/ Written Communications:** Doug Ross gave a brief statement.
6. **Minutes:**

Approval of minutes of the Regular Planning Commission Meeting held on March 20, 2019 with corrections as noted.

Action:

Motion: Commissioner Hansen/Second: Commissioner Owens

Moved to approve the minutes of as presented above with corrections as noted.

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Griffith, Hansen, Woods, Owens

NOES:

ABSENT: White

ABSTAIN:

7. **New Business/Public Hearing(s):**
 - a. Use Permit/Home Occupation (File #UP-19-02) Applicant/Property Owner: Joan Costaras/Plaza de las Americas Rancho Square LLC/235 N. Plumas Street; APN 002-093-003/R-1 (Low Density Residential) zone/Low Density Land Use Designation/ Use Permit to allow Home Occupation within an existing structure

Members of the public, and the applicants spoke, regarding the item above. Several neighbors had some concerns which the applicants clarified for them.

Action:

Motion: Commissioner Hansen/Second: Commissioner Owens

Moved by motion to approve the next resolution in line entitled, a resolution of the Planning Commission of the City of Willows approving a use permit (file# up-19-02) for Joan Costaras to allow establishment of a home occupation business (aka Sisters of The Valley Gaia's Hope) within an existing structure for property located at 235 N Plumas Street Assessors Parcel Number 002-093-003.

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Griffith, Hansen, Woods, Owens

NOES:

ABSENT: White

ABSTAIN:

Council/Staff Reports/Comments:

Commissioner Reports/Comments:

- a. Commissioners gave comments/reports on activities and various meetings they attended.

Staff Reports/Comments:

- a. Ms. Mantele gave brief update/status of upcoming and ongoing projects. Ms. Mantele stated the next scheduled Planning Commission meeting will be May 15, 2019.

Adjournment:

The Meeting was adjourned at 7:43 p.m.

BOB GRIFFITH – Chair

Maria Ehorn – Minute Clerk