



ACTION MINUTES OF THE WILLOWS PLANNING COMMISSION REGULAR MEETING HELD APRIL 21, 2021

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1. Chair Muller called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Vice Chair Hansen.
3. **Roll Call:**

Commissioners Present: Muller, Hansen, Woods, Griffith, Bobadilla

Absent:

Staff Present: Karen Mantele, City Planner, Maria Ehorn, Minute Clerk

4. **Public Comment/ Written Communications:** None
5. **Consent Agenda:**

- a. Approval of minutes of the Regular Planning Commission Meeting held on February 17, 2021 and March 17, 2021.

Action:

Motion: Commissioner Woods/Vice Chair Hansen

Moved to approve the minutes for February 17, 2021 and March 17, 2021 in two separate motions.

The motion passed 5/0 carried by the following voice vote:

AYES: Muller, Hansen, Bobadilla, Griffith, Woods

NOES:

ABSENT:

ABSTAIN:

Action:

Motion: Commissioner Woods/Second: Commissioner Bobadilla

Moved the minutes of Regular Planning Commission meeting held on February 17, 2021 with corrections as noted.

The motion passed 4/0 carried by the following voice vote:

AYES: Hansen, Woods, Griffith, Bobadilla

NOES:

ABSENT:

ABSTAIN: Muller

Action:

Motion: Vice Chair Hansen/Second: Commissioner Bobdilla

Moved the minutes of Regular Planning Commission meeting held on March 17, 2021.

The motion passed 3/0 carried by the following voice vote:

AYES: Muller, Hansen, Bobadilla

NOES:

ABSENT:

ABSTAIN: Griffith, Woods

6. **REGULAR BUSINESS AGENDA/PUBLIC HEARING(S)**

- a. Staff recommends Commission receive the staff report, attachments, discuss and upon conclusion, consider the adoption of the attached resolution approving changes to File #DR-20-01 to remove the fifteen metal carports and carport screening for property located at 251 S Tehama Street, Assessors Parcel Number 003-061-009.

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS GRANTING THE REQUEST TO REMOVE THE FIFTEEN METAL CARPORTS AND CARPORT SCREENING FOR THE DESIGN REVIEW PROJECT (FILE # DR-20-03) to JAIMAC PROPERTIES LLC FOR CHANGE OF USE PROJECT LOCATED AT 251 S. TEHAMA STREET ASSESSORS PARCEL NUMBER 003-061-009.

Action:

Motion: Commissioner Griffith/ Second: Commissioner Bobadilla

Moved to approve the resolution entitled; A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS GRANTING THE REQUEST TO REMOVE THE FIFTEEN METAL CARPORTS AND CARPORT SCREENING FOR THE DESIGN REVIEW PROJECT (FILE # DR-20-03) to JAIMAC PROPERTIES LLC FOR CHANGE OF USE PROJECT LOCATED AT 251 S. TEHAMA STREET ASSESSORS PARCEL NUMBER 003-061-009.

The motion passed 5/0 carried by the following voice vote:

AYES: Muller, Hansen, Woods, Griffith, Bobadilla

NOES:

ABSENT:

ABSTAIN:

- b. Staff recommends Commission receive the staff report, attachments, discuss and upon conclusion, consider the adoption of the attached resolution approving a Minor Use Permit (File #MUP-21-02) for Gabriel Gentile to open a new cocktail lounge for property located at 157 N Butte Street, Assessors Parcel Numbers 002-162-006.

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS APPROVING A MAJOR USE PERMIT (FILE# MUP-21-02) TO ESTABLISH A BAR AND COCKTAIL LOUNGE (aka THE LOUNGE) WITHIN IN AN EXISTING COMMERCIAL BUILDING FOR PROPERTY LOCATED AT 157 N BUTTE STREET, ASSESSORS PARCEL 002-162-006.

Action:

Motion: Vice Chair Hansen/ Second: Commissioner Woods

Moved to approve the resolution entitled; A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS APPROVING A MAJOR USE PERMIT (FILE #MUP-21-02) TO ESTABLISH A BAR AND COCKTAIL LOUNGE (aka THE LOUNGE) WITHIN IN AN EXISTING COMMERCIAL BUILDING FOR PROPERTY LOCATED AT 157 N BUTTE STREET, ASSESSORS PARCEL 002-162-006.

The motion passed 5/0 carried by the following voice vote:

AYES: Muller, Hansen, Woods, Griffith, Bobadilla

NOES:

ABSENT:

ABSTAIN:

- c. Staff recommends Commission receive the staff report, attachments, discuss and upon conclusion, consider the adoption of the attached resolution approving Design Review (File #DR-21-01) for Holt to construct an addition to the existing building for property located at 411 S Tehama Street, Assessors Parcel Number 002-291-009.

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS GRANTING DESIGN REVIEW APPROVAL (FILE# DR-21-01) TO HOLT AG OF CALIFORNIA TO CONSTRUCT A 1400 SF OFFICE/SALES ADDITION TO AN EXISTING BUILDING AND SITE IMPROVEMENTS FOR PROPERTY LOCATED AT 411 S. TEHAMA STREET, ASSESSORS PARCEL NUMBERS 002-292-008; -009; -010.

Action:

Motion: Vice Chair Hansen/ Second: Commissioner Woods

Moved to approve the resolution entitled; A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS GRANTING DESIGN REVIEW APPROVAL (FILE# DR-21-01) TO HOLT AG OF CALIFORNIA TO CONSTRUCT A 1400 SF OFFICE/SALES ADDITION TO AN EXISTING BUILDING AND SITE IMPROVEMENTS FOR PROPERTY LOCATED AT 411 S. TEHAMA STREET, ASSESSORS PARCEL NUMBERS 002-292-008; -009; -010 WITH ADDITIONS TO CONDITIONS AS DISCUSSED.

The motion passed 5/0 carried by the following voice vote:

AYES: Muller, Hansen, Woods, Griffith, Bobadilla

NOES:

ABSENT:

ABSTAIN:

7. COMMISSION/STAFF REPORTS/COMMENTS.

- a. Staff Reports/Comments: Karen Mantele gave brief updates/status of upcoming and ongoing projects.
- b. Commission Reports/Comments: Commissioners gave comments/reports on activities and various meetings they attended.

8. ADJOURNMENT:

The meeting was adjourned at 7:50 p.m.

Hilgard Muller – Chair

Maria Ehorn – Minute Clerk