



## SUMMARY MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD APRIL 24, 2018

*Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.  
Please visit [www.cityofwillows.org](http://www.cityofwillows.org) for free PodBean recordings.*

Mayor Warren called the meeting to order at 7:00 p.m.

The meeting opened with the Pledge of Allegiance led by Code Enforcement Officer Skip Sykes.

### **Roll Call:**

**Council Members Present:** Council Members Yoder, Williams, and Hansen, Vice-Mayor Mello and Mayor Warren.

**Council Members Absent:** None.

**Staff Present:** Interim City Manager Wayne Peabody, Administrative Services Director Tim Sailsbery, Community Development Services Director.

### **CEREMONIAL MATTERS (Proclamations, Recognitions, Awards)**

Mayor Warren read a Proclamation declaring the month of April as Child Abuse Prevention, Sexual Assault Awareness Month & Denim Day California.

### **Public Comment/ Written Communications:**

#### **Lynn Lawrence: 227 S Lassen**

Requested Council consider City Ordinances against Airbnb. More specially the Zoning and Parking. Mrs. Lawrence also suggested the City consider taxing those individuals who decide to utilize personal property for the Airbnb use.

#### **Joyce Kassander 611 W Wood**

Mrs. Cassandra expressed concerns in regards to Recreation Director's (Carol Lemenager) retirement. She expressed concerns of the future plans that will replace Mrs. Lemenager. She shares with Council as a school teacher she wanted to do her part for the children of the community. Mrs. Cassandra also expressed her concerns of the Community Pool remaining after her departure. Concerned for the pool to remain open.

Interim City Manager Peabody reassured Mrs. Cassandra that a full time Recreation Coordinator will replace our current Recreation Director and that all services will still be provided from the City.

#### **David Vodden- CEO of ThunderHill Raceway**

Presented Council and Fire Department with Plaques for the 25<sup>th</sup> anniversary of Thunderhill Park. He thanked both the City and Fire Department for their support to Thunderhill Raceway.

**SCHEDULED PUBLIC AND/OR STAFF PRESENTATIONS:**

Jody Samons of Glenn County gave a presentation on Economic Development within Glenn County.

**Consent Agenda:**

- a. Approval of general checking, payroll & direct deposit check registers (35743-35775, Z09109-Z09134, 37336-37359).
- b. Approval of minutes of the Regular City Council Meeting held on April 10, 2018.

Council Member Williams asked that Item B be pulled for discussion. He then requested that former Mayor, Mr. Holvik’s suggestions about the recreation special district be added to the minutes. Then Mayor Warren requested that Item C typo be corrected to read Walnut “hull”.

Mayor Warren then placed the item back onto the consent agenda and asked for the pleasure of the Council.

**Action:**

Motion: Council Member Williams /Second: Vice-Mayor Mello

Moved to approve the Consent Agenda as presented above and the following item(s). The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

**Public Hearing:**

- a. Conduct a Public Hearing and allow citizens an opportunity to receive input on unmet transit needs in Glenn County. No further action is required by the Council upon the conclusion of the Public Hearing.

Glenn County Transportation Marty Thomas introduced the item. Since 1971, Transportation development act which is part of the state wide sales tax that allows funds the movement of people and goods. Annually, the funds are reviewed as they relate to transit and pedestrian activities. The public hearing is to meet with the public for unmet transit needs. Which is defined as; groups with no dependable and or affordable access to community or private medical services, public services or any other services. More specially, to obtain a trip to a non-emergency medical, shopping for the necessities of life, to obtain services like health care, education, disabled individuals, and for the care of mental well-being.

The purpose of the public hearing is to hear from the public.

Mayor Warren opened the public hearing at 7:43.

No comments we made during the public hearing.

Mayor Warren then closed the public hearing at 7:43 and gave the item to the pleasure of Mr. Thomas for a few announcements.

Mr. Thomas gave a brief update on the transportation within the County. Providing Council with a list of projects within the County such as; sycamore project grade of sidewalks and then a shelter will be installed, solar lights at some of the stops on poles, overall ridership is down, possible connection to Chico in the works within Tehama, and the bus barn project has been completed.

Council Member Hansen gave kudos to Mr. Thomas for his hard work and efforts.

Vice Mayor Mello then asked Mr. Thomas about the volunteer ridership program and if he could share some information. Mr. Thomas shared with Council that it is a challenge to find drivers. There are quite a few people who take advantage of the program. The main destination is to Chico for the many folks that require dialysis treatments. It is a big need and would be great if the service could be brought to this area.

Council Member Yoder, continued with more kudos for Mr. Thomas encouraging him to keep up the good work he does for the community.

Council Member Williams concluded the Council remarks with, He wanted to share with former Mayor Larry Domenighini that the former bus stop will actually be in place. Also concurring with fellow Council Members and the kudos given to Mr. Thomas.

**Regular Business:**

- a. Adopt a resolution declaring weeds, rubbish, refuse and dirt public nuisances, approve the attached Weed and Rubbish Abatement Schedule for the 2018 fire season and allow staff to solicit bids for abatement contractor.

Interim City Manager/Fire Chief Peabody introduced the item to the Council, sharing with them it is that time of year. Code enforcement Sykes has been around town and has completed his survey which is before you, there is total of about three hundred and eighty four. Mr. Peabody then shared with Council, before you is the schedule and that in addition to that, the City is at the end of our three term with our current contract and staff would like go out to bid for that.

Council Member Hansen, then made brief comments to Code Enforcement Officer Sykes and his efforts on the annual process.

Vice Mayor Mello shared thoughts about the need people require to keep lawns and properties cleaned up.

Council Member Yoder then expressed his concern/suggestion for the newest bid, sharing we had hidden cost that we were stuck with the last time. Mr. Peabody then reassured Mr. Yoder by sharing that was two contacts ago and that the current contact connects most of those loops up.

Council Member Williams suggested that the weed abatement be adjusted to the community clean-up day as he had mentioned at an earlier meeting. Mr. Peabody shared with Mr. Williams that Mr. Skye's will work with those who would like to use that, however the unfortunate part is adjusting it is difficult because the City works with the County and also Waste Management to make the clean-up day come to fruition.

Mayor Warren finished Council commentary by thanking Mr. Skye's for his work.

**Action:**

Motion: Council Member Hansen /Second: Council Member Yoder

*Moved to approve the resolution of the City Council of The City of Willows declaring public nuisances.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

ABSTAIN:

- b. Consider the approval of the resolution awarding a construction contract for the West Sycamore Street Rehabilitation Project to Northwest Paving in the amount of \$734,327.00, and that an overall budget of \$968,830.00 be established for this project via appropriation, by motion, of \$624,000 from STIP (Fund 308), \$140,410.00 from SB1 Funds (Fund 306) and \$184,420 from RSTP (Fund 310.)

Community Service Director Soeth introduced this topic sharing with Council that the project has been in the works since 2010. Going through several funding cycles and being moved around. The state has given the \$624,000.00 for this project which does not cover the project. So the City will be utilizing other funds that reside within our budget to complete the project.

The project will rehabilitate W. Sycamore Street from Tehama to Lassen. It will complete new handicap ramps at all the corners within the section of those four blocks. It will touch a lot of the sidewalks but not all of them. The ones that already meet the standards and a good enough that they do not need to be replaced will not be done in this project.

The project is estimated to take about seventy-five days to complete which will be a little cumbersome on those who have businesses within this area. Mr. Soeth expressed that he will be getting out to the business as we go through the process. The end product will be great for the community and that area.

Mr. Soeth then gave the item to the pleasure of the Council and shared he would be happy to answer any questions.

Council Member Hansen shared a comment in regards to the project, he shared the package looks great and that he was looking forward to the completion.

Council Member Williams then shared he had looked on the City's website to see the bid tabulation information on there and he stated he was amazed at the good honest bids that were received. Mr. Williams also gave compliments to the staff for the background work they did on the company who submitted bids. Thanking the staff for the quality work they put into this project.

Mayor Warren concluded the conversation with kudos to the staff as well. Mrs. Warren also shared that communicating with those business owners is a good thing to do.

**Action:**

Motion: Council Member Hansen /Second: Council Member Williams

*Moved to approve the resolution of the City Council of the City of Willows, State of California, authorizing the City Manager to sign a contract with Northwest Paving, Inc. for the West Sycamore Street rehabilitation Project and approve an overall budget for the project.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

ABSTAIN:

**Action:**

Motion: Council Member Yoder /Second: Vice Mayor Mello

*Moved to approve the appropriation of \$624,000 from STIP (Fund 308), \$140,410.00 from SB1 Funds (Fund 306) and \$184,420 from RSTP (Fund 310) for the West Sycamore Project.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

ABSTAIN:

c. By Consensus, Confirm a date and time for the Budget Workshop for the Week of May 21.

By consensus, Staff and Council have chosen Wednesday 23<sup>rd</sup> at 3:00pm for the Budget Workshop.

d. Hold a discussion regarding the Council's desire and/or availability to participate in the 2018 Lamb Derby Parade on May 12th at 10:00am.

Following Council discussion, Council Member Yoder shared he would be a part of the Jeep Brigade and the remaining Council Members decided to ride on a Fire Truck for the parade.

**Council/Staff Reports/Comments:**

a. Staff Reports/Comments:

**Interim City Manager Peabody:**

- The City Webpage is coming together. Facebook page for the City Willows has been in the works for the City as Arielle with Matson & Isom with City Clerk Robyn Johnson.
- Please slow down by Jensen Park in the evening as Little league has been going on, or even consider taking a different route as there are lots of kids running from cars to the ball field.

**Community Development & Services Director Soeth:**

- Look at the Parks, there are green!! Please give kudos to Natisa Pfyl for doing that, she has been working hard on our parks for the upcoming park season!

b. City Council Reports/Comments:

Council Member Hansen:

- Regional transit meeting was cancelled.
- Noticed the colorful signage that Glenn Medical put up. Looks great!
- Attended the VFW Gun show on Sunday. It was full of vendors. Had a great time.
- Thank the City of Willows staff. He then expressed he was happy with Peabody's operation very proud of the work done.

Council Vice-Mayor Mello:

Shared Community events that are upcoming;

- Peace Officer and Firefighter Memorial Tribute  
Tuesday May 15<sup>th</sup> at 6:00pm  
At the Willows Memorial Hall.
- Ice cream Social- Boots in the House  
In honor of Andrew Licea  
Sunday, April 29<sup>th</sup> at 2:00 pm  
Veteran's Memorial Hall-525 W Sycamore Street
- Hot Dog Fundraiser- Senior Nutrition Program  
Thursday April 26<sup>th</sup> & Friday 27<sup>th</sup>  
\$2.50 or donation  
11:00am to 6:00pm  
At Marval Food Store

Council Member Williams:

- On Friday April 20<sup>th</sup> attended a Community Leaders Breakfast hosted by James Gallagher, Senator James Nielson and Doug LaMalfa. Leaders throughout Glenn, Tehama and Butte Counties attended making a forum that allows conversation on the issues we all face. For example; funding, homelessness and new laws. He believed this was the 4th annual and shared that it was well attend and good information was given.
- Make a motion to discuss on the next agenda the possibility of opting out of the state sanctuary law.  
Council Member Williams received consensus to have the item placed on the agenda. Interim City Manager Peabody said that an item would be placed on the agenda that would be informational based at the next Council Meeting.

Mayor Warren:

- Attend the Community Leaders Breakfast as Council Member Williams did. It was nice to know that other counties and cities are in the same boat as the City.

**Adjournment:**

The Meeting was adjourned at 8:15 p.m.

Dated: May 8, 2018

---

Robyn Johnson, City Clerk

Attachments:

- A- Glenn County Presentation Slides
- B- Weed Abatement Survey