



Willows City Council Regular Meeting Action Minutes

April 9, 2024
Willows City Hall
6:00 PM

City Council
Gary Hansen, Mayor
Evan Hutson, Vice Mayor
Rick Thomas, Council Member
David Vodden, Council Member
Forrest Sprague, Council Member

City Manager
Marti Brown

City Clerk
Amos Hoover

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

1. CALL TO ORDER – 6:00 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Present: Mayor Hansen, Vice Mayor Hutson and Councilmembers Thomas, Vodden, and Sprague

Councilmembers Absent: None

4. CHANGES TO THE AGENDA

5. PUBLIC COMMENT & CONSENT CALENDAR FORUM

a. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

b. Minutes Approval

Action: Approved the March 26, 2024, meeting minutes with the addition of a letter submitted by councilmember Sprague.

c. Wastewater Treatment Plant (WWTP) Bar Screen and Slide Gate

Pulled by Councilmember Vodden

Action: Approved an allocation of \$142,029 and authorize Inframark to repair the WWTP's bar screen, electrical and slide gate.

d. Annual Pavement & Construction Project (FY22-23)

Pulled by Councilmember Sprague

Action: Approved a resolution authorizing the City Manager to execute an agreement with Pavement Coatings Company in the amount of \$633,642 for the FY22-23 Annual Pavement & Construction Project; execute a contract amendment with Coastland Civil Engineering for \$105,550 to provide construction management and inspection services for the project; establish an overall budget for the project of \$801,556; and approve a budget amendment to provide additional funding from Fund 310 (RSTP funds).

e. **Willows Public Library – HVAC Unit Replacement**

Action: Approved a resolution accepting the improvements associated with replacement of three HVAC units in the Willows Public Library and authorized the filing of the Project’s Notice of Completion.

f. **Emergency Work Authorization - Road 57 Sink Hole**

Action: Approved a resolution ratifying the actions taken by staff and retroactively authorizing the City Manager to pay Walberg Inc. for emergency repairs on Road 57.

Public Comment

Denis Feehan

Moved/Seconded: Councilmember Sprague and Vice-Mayor Hutson

Yes: Councilmembers Thomas, Vodden, and Sprague, Vice Mayor Hutson, and Mayor Hansen

No: None

6. **DISCUSSION AND ACTION CALENDAR**

a. **November 2024 Sales Tax Ballot Measure**

Action: Adopted a resolution approving the placement of a 1.5% Sales Tax measure on the November 5, 2024, Presidential election ballot.

Moved/Seconded: Councilmembers Thomas and Vodden

Yes: Councilmembers Thomas and Vodden, Vice Mayor Hutson, and Mayor Hansen

No: Councilmember Sprague

b. **Educational Action Plan Regarding City Finances**

Action: Approved the education action plan regarding the City's finances and authorized the City Manager to spend up to \$10,000 on related plan materials.

Moved/Seconded: Councilmember Vodden and Vice Mayor Hutson

Yes: Councilmembers Thomas and Vodden, Vice Mayor Hutson, and Mayor Hansen

No: Councilmember Sprague

c. **City Council Goal and Priority Setting Workshop**

Action: Authorized the City Manager to execute an agreement with Ria Collaboratories for an amount not to exceed \$4,000 to facilitate a Council Goal and Priority Setting Workshop.

Public Comment

Lorri Pride

Moved/Seconded: Councilmember Thomas and Vice Mayor Hutson

Yes: Councilmembers Thomas, Vodden, and Sprague, Vice Mayor Hutson, and Mayor Hansen

No: None

7. **COMMENTS & REPORTS**

a. Council Correspondence

- b. City Council Comments & Reports
- c. City Manager's Report

8. CLOSED SESSION

- a. **Public Employee Performance Evaluation (§ 54957)**
Report Out: Information was given to staff.

9. ADJOURNMENT - 8:53PM

Amos Hoover

Amos Hoover, City Clerk