



**MINUTES OF THE WILLOWS PLANNING COMMISSION
REGULAR MEETING HELD MAY 23, 2018**

1. **Call to Order:** 7:00 p.m.
2. **Pledge of Allegiance:** Commissioner Woods led the pledge of allegiance.
3. **Roll Call:** Karen Mantele, Planner; Maria Ehorn, Minute Clerk.

Commissioners:

PRESENT: White, Griffith, Michael, Woods, Hansen

ABSENT:

4. **Agenda Review:** Chair White asked if there were any changes to the agenda by staff or Commissioners. Staff and Commission had no changes to the agenda.
5. **Public Comment:** Chair White introduced the item. No public comments were made.
6. **Approval of Minutes:** It was moved by Commissioner Griffith and seconded by Chair White approve the minutes of April 18, 2018 as amended.

The motion passed unanimously 5/0 by the following voice vote:

AYES: White, Griffith, Michael, Woods, Hansen

NOES:

ABSENT:

ABSTENTION:

7. NEW BUSINESS/PUBLIC HEARING(S):

a. Six-Month Review of Use Permit (File #UP-17-02) Applicant/Owner: Angel Hernandez/ Amkai Inc

For property located at 251 S. Tehama Street, Willows, Ca./Assessor Parcel Number: 003-061-009/CC Zone
Initial request to re-establish a motel use within an existing commercial structure

Chair White introduced the item. Ms. Mantele presented the staff report. Discussion was had among the commission. Commissioner Hansen would like to find out why taxes were not paid and conditions are not being met. Mr. Hernandez was not at the meeting. Staff did try to contact him to no avail. Ms. Mantele read into the record a report from Code Enforcement Officer Sykes. Discussion was had regarding living up to the COA for the UP. Commissioner Walter would like to see 3 mo review with the conditions to be met of paying the taxes, etc.

Chair White opened the public hearing Sierra Fiack spoke new home owner within 400 feet of the property in question. She had several concerns.

Chair White closed the public hearing. Further discussion was had among the commission.

Motion: Commissioner Michael/Second: Commissioner Griffith

Motion to approve Use Permit (File #UP-17-02) for a 3 month extension.

The motion passed unanimously 5/0 by the following voice vote:

AYES: Griffith, Michael, Woods, Hansen

NOES: White

ABSENT:

ABSTENTION:

b. Use Permit (File #UP-18-02) and Design Review (File# DR-18-01} Applicant/Owner: Gary Evans/same

For property located at 601 N. Tehama Street, Willows, Ca./Assessor Parcel Number: 005-283-015/CG
(General Commercial) zone/General Commercial Land Use Designation

Request to establish an Extended Stay Motel within an existing commercial structure and approve exterior improvements to parcel and building.

Chair White introduced the item. Ms. Mantele presented the staff report.

Chair White opened the public hearing. Mr. Evans, the applicant, gave a short presentation and showed some renderings on what he is proposing for the project.

Mr. Boone? Neighbor to the project location. He had some concerns. He would like to see a privacy fence.

Chair White closed the public hearing.

Motion: Commissioner Griffith/Second: Commissioner Hansen.

Motion to approve the next resolution in line entitled, a resolution of the Planning Commission of the City of Willows approving Use Permit (file #up-18-02) for Gary Evans to establish an extended stay motel business within an existing commercial building and design review approval (file #dr-18-01) for exterior improvements for property located at 601 n Tehama street, Assessors parcel 005-283-015.

The motion passed unanimously 5/0 by the following voice vote:

AYES: White, Griffith, Michael, Woods, Hansen

NOES:

ABSENT:

ABSTENTION:

8. COMMISSION COMMENTARY:

- a. Commissioner Hansen apologized for not attending the last meeting. Commissioner Hansen stated that the planning commission academy was a great experience. He thought the ethics class was the most interesting.
- b. Ms. Mantele stated the next meeting to June 20, 2018. She will be bringing the cannabis issue to this meeting. A short discussion was had on the process and the expected date for applying for a dispensary permit.

ADJOURNMENT: 7:45 p.m.

PEGGY WHITE – Chair

Maria Ehorn – Minute Clerk