



ACTION MINUTES OF THE WILLOWS PLANNING COMMISSION REGULAR MEETING HELD JUNE 16, 2021

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled Planning Commission Meeting.
Please visit www.cityofwillows.org for free PodBean recordings.

1. Chair Muller called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Chair Muller.

3. **Roll Call:**

Commissioners Present: Muller, Hansen, Woods, Griffith

Absent: Bobadilla

Staff Present: Karen Mantele, City Planner, Maria Ehorn, Minute Clerk

4. **Public Comment/ Written Communications:** None

5. **Consent Agenda:**

- a. Approval of minutes of the Regular Planning Commission Meeting held on May 19, 2021.

Action:

Motion: Vice Chair Hansen /Commissioner Woods

Moved to approve the minutes of May 19, 2021, as presented.

The motion passed 3/0 carried by the following voice vote:

AYES: Muller, Hansen, Woods,

NOES:

ABSENT: Bobadilla

ABSTAIN: Griffith

6. **REGULAR BUSINESS AGENDA/PUBLIC HEARING(S)**

- a. Staff recommends Commission receive the staff report, attachments, discuss and upon conclusion, consider the adoption of the attached resolution **GRANTING DESIGN REVIEW APPROVAL (FILE# DR-20-02) TO ELEMENT 7 WILLOWS, LLC TO ALLOW CONSTRUCTION OF A NEW 2,800 SF RETAIL COMMERCIAL BUILDING AND PROJECT SITE IMPROVEMENTS FOR PROPERTY LOCATED AT 102 HARVEST DRIVE, ASSESSORS PARCEL NUMBER 017-350-005.**

Casey Snow, the architect for Element 7 was in attendance and provided information on the building style.

Public hearing opened 7:13pm.

Public hearing closed 7:14pm.

Action:

Motion: Commissioner Griffith / Second: Commissioner Woods

Moved to approve the resolution entitled; GRANTING DESIGN REVIEW APPROVAL (FILE# DR-20-02) TO ELEMENT 7 WILLOWS, LLC TO ALLOW CONSTRUCTION OF A NEW 4,252 SF RETAIL COMMERCIAL BUILDING AND PROJECT SITE IMPROVEMENTS FOR PROPERTY LOCATED AT 102 HARVEST DRIVE, ASSESSORS PARCEL NUMBER 017-350-005.

The motion passed 4/0 carried by the following voice vote:

AYES: Muller, Hansen, Woods, Griffith

NOES:

ABSENT: Bobadilla

ABSTAIN:

- b. Staff recommends Commission receive the staff report, attachments, discuss and upon conclusion, consider the adoption of the attached resolution **GRANTING DESIGN REVIEW APPROVAL (FILE# DR-21-04) TO HPD WILLOWS-OROVILLE LP TO INSTALL NEW FAÇADE TREATMENTS TO AN EXISTING COMMERCIAL APARTMENT BUILDING (WILLOWS OAKS APARTMENTS) AND INSTALL ADA IMPROVEMENTS FOR PROPERTY LOCATED AT 1201 W WOOD STREET, ASSESSORS PARCEL NUMBER 005-370-018.**

Public hearing opened 7:32. Doug Ross had a question regarding the color options.

Public hearing closed 7:35

Action:

Motion: Vice Chair Hansen / Second: Commissioner Griffith

Moved to approve the resolution entitled; GRANTING DESIGN REVIEW APPROVAL (FILE# DR-21-04) TO HPD WILLOWS-OROVILLE LP TO INSTALL NEW FAÇADE TREATMENTS TO AN EXISTING COMMERCIAL APARTMENT BUILDING (WILLOWS OAKS APARTMENTS) AND INSTALL ADA IMPROVEMENTS FOR PROPERTY LOCATED AT 1201 W WOOD STREET, ASSESSORS PARCEL NUMBER 005-370-018 WITH THE OPTION 1 COLOR SCHEME.

The motion passed 4/0 carried by the following voice vote:

AYES: Muller, Hansen, Woods, Griffith

NOES:

ABSENT: Bobadilla

ABSTAIN:

7. COMMISSION/STAFF REPORTS/COMMENTS.

- a. Staff Reports/Comments: Karen Mantele gave brief updates/status of upcoming and ongoing projects.
- b. Commission Reports/Comments: Commissioners gave comments/reports on activities and various meetings they attended.

8. ADJOURNMENT:

The meeting was adjourned at 8:24 p.m.

Hilgard Muller – Chair

Maria Ehorn – Minute Clerk