



ACTION MINUTES OF THE WILLOWS PLANNING COMMISSION REGULAR MEETING HELD JUNE 17, 2020

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled Planning Commission Meeting.
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1. Chair Griffith called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Chair Griffith .
3. **Roll Call:**
Commissioners Present: Griffith, Hansen, Woods
Absent: Muller
Staff Present: Karen Mantele, City Planner, Maria Ehorn, Minute Clerk
4. **Public Comment/ Written Communications:** No public comments or written communications.
5. **Consent Agenda:**
 - a. Approval of minutes of the Regular Planning Commission meeting held on May 20, 2020.

Action:

Motion: Vice Chair Hansen/Second: Commissioner Woods

Moved to approve the minutes of Regular Planning Commission meeting as presented.

The motion passed 3/0 carried by the following voice vote:

AYES: Griffith, Hansen, Woods

NOES:

ABSENT: Muller

ABSTAIN:

6. REGULAR BUSINESS AGENDA/PUBLIC HEARING(S)

- a. Staff recommends Commission receive the staff report, discuss and upon conclusion, consider the adoption of the attached resolution recommending approval of the Major Use Permit and Design Review applications.

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS GRANTING USE PERMIT AND DESIGN REVIEW APPROVAL (FILE # MUP-20-04 & DR-20-03) TO JAIMAC PROPERTIES LLC ALLOWING A CHANGE OF USE FROM COMMERCIAL TO RESIDENTIAL AND APPROVE BUILDING AND SITE IMPROVEMENTS FOR THE PROJECT LOCATED AT 251 S. TEHAMA STREET ASSESSORS PARCEL NUMBER 003-061-009.

Mr. Sharma was in the audience and provided answers to some of the Commissions questions.

7:22 pm Chair Griffith opened the public hearing.

7:22 pm Chair Griffith closed the public hearing.

Motion: Vice Chair Hansen/Second: Commissioner Woods

Moved by motion to approve the next resolution in line entitled, a resolution of the Planning Commission of the City of Willows granting Use Permit and Design Review approval (File # MUP-20-04 & DR-20-03) to Jaimac Properties LLC allowing a change of use from commercial to residential and approve building and site improvements for the project located at 251 S. Tehama Street Assessors Parcel Number 003-061-009.

The motion passed 3/0 carried by the following voice vote:

AYES: Griffith, Hansen, Woods

NOES:

ABSENT: Muller

ABSTAIN:

7. COMMISSION/STAFF REPORTS/COMMENTS:

- a. Staff Reports/Comments: City Planner, Karen Mantele gave brief updates/status of upcoming and ongoing projects.
- b. Commission Reports/Comments: Commissioners gave comments/reports on activities and various meetings they attended.

8. ADJOURNMENT:

The meeting was adjourned at 7:36 p.m.

Robert Griffith – Chair

Maria Ehorn – Minute Clerk