



## ACTION MINUTES OF THE WILLOWS PLANNING COMMISSION SPECIAL MEETING HELD JUNE 30, 2021

*Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled Planning Commission Meeting.*

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1. Chair Muller called the meeting to order at 3:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Chair Muller.
3. **Roll Call:**

Commissioners Present: Muller, Hansen, Woods, Griffith, Bobadilla

Absent:

Staff Present: Karen Mantele, City Planner, Wayne Peabody, Interim City Manager, Maria Ehorn, Minute Clerk

4. **Public Comment/ Written Communications:** None

5. **REGULAR BUSINESS AGENDA/PUBLIC HEARING(S)**

- a. Staff recommends Commission receive the staff report, attachments, discuss and upon conclusion, consider the adoption of the attached resolution **A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS GRANTING USE PERMIT APPROVAL (FILE # UP-21-02) ALLOWING THE ESTABLISHMENT OF A MOBILE FOOD UNIT AND DESIGN REVIEW APPROVAL OF THE CARPORT (FILE#DR-21-03) TO KALE GIESBRECHT (K&J BBQ) FOR PROPERTY LOCATED AT 244 E. CEDAR STREET, WITHIN THE CG ZONING DISTRICT ASSESSORS PARCEL NUMBER 002-302-005.**

City Planner, Karen Mantele, presented the item. Kale Giesbrecht was in attendance and answered questions from the Commission.

Public hearing opened 3:15 pm.

Public hearing closed 3:15 pm.

**Action:**

Motion: Vice Chair Hansen / Second: Commissioner Woods

*Moved to approve the resolution entitled; GRANTING USE PERMIT APPROVAL (FILE # UP-21-02) ALLOWING THE ESTABLISHMENT OF A MOBILE FOOD UNIT AND DESIGN REVIEW APPROVAL OF THE CARPORT (FILE#DR-21-03) TO KALE GIESBRECHT (K&J BBQ) FOR PROPERTY LOCATED AT 244 E. CEDAR STREET, WITHIN THE CG ZONING DISTRICT ASSESSORS PARCEL NUMBER 002-302-005 WITH AMENDMENTS TO THE CONDITIONS OF APPROVAL AS DISCUSSED.*

**The motion passed 5/0 carried by the following voice vote:**

AYES: Muller, Hansen, Woods, Griffith, Bobadilla

NOES:

ABSENT:

ABSTAIN:

- b. Staff recommends Commission receive the staff report, attachments, discuss and upon conclusion, consider the adoption of the attached resolution **A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS GRANTING MAJOR USE PERMIT APPROVAL (FILE # MUP-20-05) TO GARY EVANS ALLOWING A CHANGE OF USE FROM COMMERCIAL USE AS AN EXTENDED STAY MOTEL TO A 14 UNIT-MULTI-FAMILY RESIDENTIAL APARTMENT COMPLEX WITH NO CARPORTS FOR THE PROJECT LOCATED AT 601 N TEHAMA STREET ASSESSORS PARCEL NUMBER 005-283-015.**

City Planner, Karen Mantele, presented the item. Wayne Peabody, Interim City Manager, provided information and answered questions from the commission. Gary Evans was in attendance and answered questions from the commission.

Public hearing opened 3:55 pm. Doug Ross spoke on the issue.

Public hearing closed 4:00 pm.

**Action:**

Motion: Vice Chair Hansen / Second: Commissioner Woods

*Moved to approve the resolution entitled; GRANTING MAJOR USE PERMIT APPROVAL (FILE # MUP-20-05) TO GARY EVANS ALLOWING A CHANGE OF USE FROM COMMERCIAL USE AS AN EXTENDED STAY MOTEL TO A 14 UNIT-MULTI-FAMILY RESIDENTIAL APARTMENT COMPLEX WITH NO CARPORTS FOR THE PROJECT LOCATED AT 601 N TEHAMA STREET ASSESSORS PARCEL NUMBER 005-283-015 WITH AMENDMENTS AS STATED AND A REVIEW IN 6 MONTHS.*

**The motion passed 5/0 carried by the following voice vote:**

AYES: Muller, Hansen, Woods, Griffith, Bobadilla

NOES:

ABSENT:

ABSTAIN:

6. **COMMISSION/STAFF REPORTS/COMMENTS.**

- a. Staff Reports/Comments: Karen Mantele gave brief updates/status of upcoming and ongoing projects.
- b. Commission Reports/Comments: Commissioners gave comments/reports on activities and various meetings they attended.

**7. ADJOURNMENT:**

The meeting was adjourned at 4:03 p.m.

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**Hilgard Muller – Chair**

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**Maria Ehorn – Minute Clerk**