



ACTION MINUTES OF THE WILLOWS PLANNING COMMISSION REGULAR MEETING HELD JULY 21, 2021

*Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled Planning Commission Meeting.
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1. Vice Chair Hansen called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Vice Chair Hansen.
3. **Roll Call:**
Commissioners Present: Hansen, Woods, Griffith, Bobadilla
Absent: Muller
Staff Present: Karen Mantele, City Planner, Maria Ehorn, Minute Clerk
4. **Public Comment/ Written Communications:** Doug Ross made a few comments to the Commission.
5. **Consent Agenda:**
 - a. Approval of minutes of the Regular Planning Commission Meeting held on June 16, 2021.
Action:
 Motion: Commissioner Woods/Commissioner Griffith
Moved to approve the minutes of June 16, 2021, as presented.
The motion passed 3/0 carried by the following voice vote:
 AYES: Hansen, Woods, Griffith
 NOES:
 ABSENT: Muller
 ABSTAIN: Bobadilla
 - b. Approval of minutes of the Special Planning Commission Meeting held on June 30, 2021.
 Motion: Commissioner Griffith/Commissioner Bobadilla
Moved to approve the minutes of June 30, 2021, as presented.
The motion passed 4/0 carried by the following voice vote:
 AYES: Hansen, Woods, Griffith, Bobadilla
 NOES:
 ABSENT: Muller
 ABSTAIN:
6. **REGULAR BUSINESS AGENDA/PUBLIC HEARING(S)**
 - a. Staff recommends Commission receive the staff report, attachments, discuss and upon conclusion, consider the adoption of the attached resolution **A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS GRANTING DESIGN REVIEW APPROVAL FOR A NEW 2739 SF COMMERCIAL BUILDING AND SITE IMPROVEMENTS FILE # DR-21-02 AND USE PERMIT APPROVAL FOR 148.70 SF OF ADDITIONAL INCIDENTAL SIGNAGE FILE #UP-21-03 TO TBS Holdings LLC FOR THE PROJECT LOCATED AT 1240 W WOOD STREET ASSESSORS PARCEL NUMBERS 001-041-014 & 001-041-015.**
 City Planner, Karen Mantele, presented the item.
 Public hearing opened 7:29 pm. Doug Ross asked if the existing signposts will be removed. Staff stated they will be removed.
 Public hearing closed 7:32 pm.
Action:
 Motion: Commissioner Griffith / Second: Commissioner Bobadilla
Moved to approve the resolution entitled; A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS GRANTING DESIGN REVIEW APPROVAL FOR A NEW 2739 SF COMMERCIAL BUILDING AND SITE IMPROVEMENTS FILE # DR-21-02 AND USE PERMIT APPROVAL FOR 148.70 SF OF ADDITIONAL INCIDENTAL SIGNAGE FILE #UP-21-03 TO TBS Holdings LLC FOR THE PROJECT LOCATED AT 1240 W WOOD STREET ASSESSORS PARCEL NUMBERS 001-041-014 & 001-041-015.
The motion passed 4/0 carried by the following voice vote:
 AYES: Hansen, Woods, Griffith, Bobadilla
 NOES:
 ABSENT: Muller
 ABSTAIN:
7. **COMMISSION/STAFF REPORTS/COMMENTS.**
 - a. Staff Reports/Comments: Karen Mantele gave brief updates/status of upcoming and ongoing projects.
 - b. Commission Reports/Comments: Commissioners gave comments/reports on activities and various meetings they attended.
8. **ADJOURNMENT:**
 The meeting was adjourned at 7:45 p.m.

Jose Hansen – Vice Chair

Maria Ehorn – Minute Clerk