

**ACTION MINUTES OF THE WILLOWS PLANNING COMMISSION  
REGULAR MEETING HELD AUGUST 21, 2019**



*Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled Planning Commission Meeting.  
Please visit [www.cityofwillows.org](http://www.cityofwillows.org) for free PodBean recordings.*

1. Chair called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Commissioner Hansen
3. **Roll Call:**

Commissioners Present: Griffith, Hansen, White, Owens

Absent: Woods

Staff Present: Karen Mantele, Planner; Maria Ehorn, Minute Clerk

4. **Public Comment/ Written Communications:** No public comments or written communications.
5. **Consent Agenda:**

- a. Approval of minutes of the Regular Planning Commission Meeting held on June 16, 2019.

**Action:**

Motion: Commissioner Hansen/Second: Commissioner Owens

*Moved to approve the minutes of June 16, 2019 as presented.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Griffith, Hansen, White, Owens

NOES:

ABSENT: Woods

ABSTAIN:

6. **Public Hearing(s):**

- a. Conduct a public hearing and upon conclusion, consider the adoption of the attached resolution for Lot Line Adjustment File #LLA-19-01.

1. **A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS APPROVING A LOT LINE ADJUSTMENT (FILE#LLA-19-01) FOR PAUL HILL TO ADJUST TWO PROPERTY LINES FOR PROPERTY LOCATED AT ASSESSORS PARCEL NUMBERS 002-081-009 & 002-081-003.**

7:07 Public hearing opened. Jeff Williams commented.

7:08 Public hearing closed.

**Action:**

Motion: Commissioner White/Second: Commissioner Hansen

*Moved by motion to approve the next resolution in line entitled, a resolution of the Planning Commission of the City of Willows approving a lot line adjustment (File #LLA-19-01) for Paul Hill to adjust two property lines for property located at Assessors Parcel Numbers 002-081-009 & 002-081-003.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Griffith, Hansen, White, Owens

NOES:

ABSENT: Woods

ABSTAIN:

- b. Conduct a public hearing and upon conclusion, consider the adoption of the attached resolution for Use Permit File# NCUP-19-05.
  1. **A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS APPROVING USE PERMIT (FILE #UP-19-07) FOR PAUL HILL TO ALLOW ENLARGEMENT OF A NON CONFORMING USE FOR PROPERTY LOCATED 336 N. MURDOCK AVENUE ASSESSORS PARCEL NUMBER 002-081-009.**

7:15 Public hearing opened.

7:15 Public hearing closed.

**Action:**

Motion: Commissioner Hansen/Second: Commissioner White

*Moved by motion to approve the next resolution in line entitled, a resolution of the Planning Commission of the City of Willows approving use permit (file #up-19-07) for Paul Hill to allow enlargement of a non-conforming use for property located 336 N. Murdock Avenue Assessors Parcel Number 002-081-009.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Griffith, Hansen, White, Owens

NOES:

ABSENT: Woods

ABSTAIN:

**7. Commission/Staff Reports/Comments:**

- a. Staff Reports/Comments: Ms. Mantele gave brief update/status of upcoming and ongoing projects.
- b. Commission Reports/Comments: Commissioners gave comments/reports on activities and various meetings they attended.

**8. Adjournment:**

The Meeting was adjourned at 7:23 p.m.

---

**BOB GRIFFITH – Chair**

---

**Maria Ehorn – Minute Clerk**