



**ACTION MINUTES OF THE WILLOWS PLANNING COMMISSION
SPECIAL MEETING HELD SEPTEMBER 25, 2019**

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled Planning Commission Meeting.
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1. Chair called the meeting to order at 4:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Commissioner White.
3. **Roll Call:**
Commissioners Present: Griffith, White, Owens, Woods
Absent: Hansen
Staff Present: Karen Mantele, Planner; Maria Ehorn, Minute Clerk
4. **Public Comment/ Written Communications:** No public comments or written communications
5. **Public Hearing(s):**
 - a. Conduct a public hearing and upon conclusion, consider the adoption of the attached resolution for Lot Line Adjustment (File #LLA-19-03).
 1. **A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS APPROVING A LOT LINE ADJUSTMENT (FILE #LLA-19-03) FOR CALIFORNIA LAND INVESTORS, LLC TO ADJUST PROPERTY LINES FOR ASSESSORS PARCEL NUMBERS 017-170-042, -043, -044, -045.**

4:07 Public hearing opened.

4:07 Public hearing closed.

Action:

Motion: Commissioner Woods/Second: Commissioner Owens

Moved by motion to approve the next resolution in line entitled, a resolution of the Planning Commission of the City of Willows approving a lot line adjustment (File #LLA-19-03) for California Land Investors, LLC to adjust property lines for Assessors Parcel Numbers 017-170-042, -043, -044, -045.

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Griffith, Woods, White, Owens

NOES:

ABSENT: Hansen

ABSTAIN:

- b. Conduct a public hearing and upon conclusion, consider the adoption of the attached resolution for Design Review file # DR-19-05 and Use Permit file #UP-19-06.
 1. **A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILLOWS GRANTING DESIGN REVIEW APPROVAL (FILE #DR-19-05) TO CALIFORNIA LAND INVESTORS LLC TO IMPLEMENT EXTERIOR FAÇADE TREATMENTS TO A NEW 47,467 SF INDUSTRIAL BUILDING FOR RUMIANO CHEESE COMPANY AND SITE IMPROVEMENTS FOR THE PROJECT AND USE PERMIT APPROVAL (FILE #UP-19-06) TO ALLOW 1,214.83 SF OF ADDITIONAL BUSINESS SIGNAGE FOR PROPERTY LOCATED AT ASSESSORS PARCEL NUMBER 017-170-045.**

4:41 Public hearing opened. Don Russel of Galloway & Associates spoke.

4:43 Public hearing closed.

Action:

Motion: Commissioner Owens/Second: Commissioner Woods

Moved by motion to approve the next resolution in line entitled, a resolution of the Planning Commission of the City of Willows granting Design Review approval (File # DR-19-05) to California Land Investors LLC to implement exterior facade treatments to a new 47,467 sf industrial building for Rumiano Cheese Company and site improvements for the project and use permit approval (File# UP-19-06) to allow 1,214.83 sf of additional business signage for property located at Assessors Parcel Number 017-170-045.

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Griffith, White, Owens, Woods

NOES:

ABSENT: Hansen

ABSTAIN:

6. Commission/Staff Reports/Comments:

- a. Staff Reports/Comments: Ms. Mantele gave brief update/status of upcoming and ongoing projects.
- b. Commission Reports/Comments: Commissioners gave comments/reports on activities and various meetings they attended.

7. Adjournment:

The Meeting was adjourned at 4:55 p.m.

BOB GRIFFITH – Chair

Maria Ehorn – Minute Clerk