**Willows Public Library Board Meeting Minutes**

This meeting of the Willows Library Board of Trustees was held on Thursday, June 8th, 2017, at the Elk Creek Community Library. The meeting was called to order at 11:10 am by Lynn Soeth.

**Roll Call:** Board Members present: Lynn Soeth, Robert Griffith, Julie Price, Sunshine Kelly and Jody Meza – Willows Librarian.

**Others Present:** Larry Mello – Willows City Liaison, Brian Ramos - Friends of the Library, Keith Carly, Tracy Whitney, Lauren Carly

**Meeting Minutes:** A motion was made by Bob Griffith to accept meeting minutes of April 13, 2017. It was seconded by Lynn Soeth.

**List of Bills Paid:** Willows May Bill included a large bill from the Sacramento bee for $600. Jody the Willows Librarian was able to call the Sac Bee and have them change the bill below $500. Amount paid $487.76. Julie Price asked about the Packert Foundation Grant. Jody replied that they Packert Foundation was no longer running the program. The May bill for the Sacramento Valley News Paper for Elk Creek Library was paid by Elk Creek Library of $70.

**Open Floor to General Public:**Nothing was presented at this time.

**Old/Ongoing Business:** **Willows Report:**Willows numbers were slightly down in April compared to 2016, but May's numbers were up in comparison to 2016. Children services went up in May. **Bayliss Report: T**he numbers in April were down in comparison to 2016. The school moving has impacted the numbers. May numbers went up, school must be out. **Elk Creek Report:** The numbers are pretty standard. Julie Price asked about the Special Use, Jody thought perhaps she had forgotten it, Tracy commented that there may have been no special use for April, as the Teachers were bringing students over from the Elementary school on Fridays, and if there were minimum days they would not bring the students over. April was full of minimum days on Friday for the school.

**Friends of the Library:** **Willows:** Brian Ramos reported that the last Book and Bake sale raised $723. $250 from bake sale alone. They did not have as many visitors to the sale as usual. They had a lot of books leftover from the sale. The Friends of the Library donated a few boxes to local organizations. The Community Thrift Store was gifted 10 boxes of books. The Methodist church got a box of religious books, for their yard sale. The County Jail made a request for paperback books. The Willows Friends of the library are low on paperback books. Lauren said that Elk Creek has lot's of paper back books, and she will look for a box to donate to Willows. The Friends of the Library gifted Laurel Hill Ward with 20 dictionaries and Thesauruses, and then she made a generous donation to the library. The food Bank was given 2 boxes of books. Stuff the Back Packs needs paper back books, mostly looking for English to Spanish paper back dictionaries. The Wild flower Event will be hosted by the Willows Library. 1 pm on the front Lawn. Next 2 book sales; Aug. 24th -26th, Thursday – Saturday. Nov. 30th – Dec. 1st. Then they will be participating at the Christmas Fair Dec 2nd, selling books. **Elk Creek:** Keith Carly spoke on behalf of Elk Creek, He explained the Chrome Bases were purchased and on site, they have not been installed yet. Will be hooked up soon. He explained how much the Elk Creek Library loves their Librarian Tracy Whitney, who does an outstanding job for Elk Creek. The Library did attend the Community Yard Sale on the last day. They made $110 selling books, and were given a $25 donation.

**Glenn County Literacy Project Report:** No official Report. Jody said that the program has been very busy, and is looking to expand the student tutoring to the Willows Library from the Orland Library. The program is hoping to start up in the fall with more tutors.

**New Business**

**Grants:** The North State Cooperative is lending 3D Printers to the Willows Library Staff for training in hopes that the Library will apply for the Grant to receive a 3D Printer. The Willows Library will be receiving Virtual Reality Equipment, headset, computer, program, gloves. The idea is to prepare students to have some familiarity with it. Hoping to extend the program to Orland and Elk Creek Libraries. Hoping to receive equipment in June. Lolly received $2000 from the Community Thrift Store Grant program. PALS has disbanded and granted $1000 to the Children's program. Received check June 8th, 2017.

**Summer Reading Program:** Wild Things, Tues. and Wed. activities at 1:00 pm. Black Butte is doing a presentation. Smokey the Bear is coming to visit. The Teen Reading Program is getting a giant push, as the Library is trying to get teenagers to attend, offering a camera as a prize. All events are listed on the Willows Library Face Book Page.

**Eubank Room:** Friends of the Library were looking to put funds toward removing the old carpet and putting down new flooring. Jody spoke to the Supervisors who are looking into removing the carpet in the entire building, City Hall, and then polishing, staining the cement and sealing it. Keeping it simple. So the project is on hold until further notice from the Supervisors. Julie asked about asking for donations from the users of the room. Jody said they charge $50 for usage, as most of the users are non-profits, and may not have enough funds to help, the Library doesn't need to ask for donations from these patrons.

**Comments by Board Members:**

City council Representative Larry Mello was asked if he had anything new. Mello replied that he shares what we ask him too. Friends of the Willows Library requested that the upper windows on the Library and City Hall building be cleaned.

Julie Price asked if the Library would be sponsoring a Pool Day. Jody said that we hadn't in a couple years, and had not planned on it.

Bayliss Centennial June 24th, from 10 am to 4 pm. 10 different Local Authors will be in attendance as well as the State Librarian Greg Lucas. He is a big proponent for the Zip Program. There will be lot's of kids activities, Band, live music, the Bayliss Library has received some large donations so may have the Gazebo done by the Centennial Celebration.

Meeting Adjourned at 11:40 am

Next Board Meeting: Tentatively scheduled for **Thursday Aug. 10th, 2017 at 11 am**. At the Willows Library Eubank room.

Submitted by Sunshine Kelly – Board Member, replacing Lisa Kennedy in her absence.