



**ACTION MINUTES OF THE WILLOWS LIBRARY BOARD  
REGULAR MEETING HELD  
August 10, 2023 at the Willows Library**

*Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.*

*Please visit [www.cityofwillows.org](http://www.cityofwillows.org) for free PodBean recordings.*

President called the meeting to order at 11:00 a.m.

**Roll Call:**

**Board Members Present:** Dan Gupton, Ardythe Brandon, Robert Griffith, Brian Ramos

**Absent:**

**Council Liaison and Staff Present:** Library Director Jody Meza

**Public Comment/ Written Communications:** Allyson Smith gave an update on libraries operating as Glenn County Clean Air Centers.

Approval of minutes of the meeting held on June 15, 2023 was postponed.

**Action:** Approval of the use of donation or trust funds up to \$2,500 for library maintenance projects including replacement for broken drinking fountain, entrance landscaping, outdoor display board repair.

Motion: /Second:Griffith, R./Ramos, B.

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Dan Gupton, Ardythe Brandon, Robert Griffith, Brian Ramos

NOES:

ABSENT:

ABSTAIN:

**Action:** Approval of potential new library schedule with addition of open hours from 1:00 p.m. to 5:00 p.m. on Mondays.

Motion: /Second:Griffith, R./Brandon, A.

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Dan Gupton, Ardythe Brandon, Robert Griffith, Brian Ramos

NOES:

ABSENT:

ABSTAIN:

**Board/Staff Reports/Comments:** Library Director reported on various grant activities. The Friends of the Library reported that they would be participating in the Xmas Craft Fair.

**Adjournment:** 11:55

Dated: August 10, 2023

